

WATERFORD BOARD OF EDUCATION – MINUTES

Regular Meeting
November 15, 2018

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Himmelspach at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Halls, Sutherland, Barghahn, Himmelspach, Torres, and Piggott
Absent: Member Petrusha
Others: Keith Wunderlich, Bill Holbrook, Darin Holley, Carly Stone, Janet McLeod, Nadine Milostan, Mary Craite, Jessica Pumfrey, Julie Josselyn, Joe Humphrey, Deb Cramer, Michele Wareck, Grant Smith, Kelly Powell, Sally Hart, Dee Alessi, Kent Douglas, Megan Roberts and others not registered.

APPROVAL OF THE AGENDA

Moved by Member Barghahn and supported by Member Torres that discussion on student enrollment and its impact on the budget be added to the agenda for discussion.


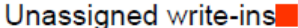
Members of the Board offered comments in support and opposition of adding this item to the agenda.

Ayes: Members Barghahn, Piggott and Torres
Nays: Members Himmelspach, Sutherland and Halls
Motion fails. (3-3)

INFORMATION ITEMS

a. Election Results 2018

Following are the unofficial results of the November 6, 2018 Waterford School District Board of Education election.

| | | | |
|----------------------|---|--------|--------|
| Margaret Bryce |  | 20.62% | 9,182 |
| Kent Douglas |  | 16.39% | 7,299 |
| John Himmelspach |  | 20.57% | 9,158 |
| Julie Josselyn |  | 21.02% | 9,361 |
| Joan Sutherland |  | 20.99% | 9,349 |
| Rejected write-ins | | 0.00% | 0 |
| Unassigned write-ins |  | 0.41% | 181 |
| | | | 44,530 |

INFORMATION ITEMS

b. Policy Updates: Social Media and Technology

The Board is in receipt of proposed updates to the policies listed below. Revisions are recommended by Neola, the District's policy service provider. A recommendation for approval will be presented December 6, 2018.

0100 Definitions (Revised)
0143.1 Public Expression of Board Members (Revised)
7530 Lending of Board-Owned Equipment (Revised)
7530.02 Staff Use of Personal Communication Devices (New)
7540 Technology (Revised)
7540.02 Web Accessibility, Content, Apps and Services (Replacement)
7540.04 Staff Technology Acceptable Use and Safety (Revised)
7542 Access to District Technology Resources and/or Information Resources from Personal Communication Devices (Revised)
7544 Use of Social Media (New)

Members of the Board and Superintendent Wunderlich discussed the policy update process, which begins with proposed revisions from Neola, Inc. Those are reviewed by administration and then submitted to the Board of Education for review, input and adoption.

Members asked questions relative to particular policies and Member Torres expressed concerns with a statement in Policy 7540.04 and the employees' right to free speech and legal liability. Additionally, members discussed Policy 7544 and the employees use of personal communication devices at work to access social media for personal use. Administration will follow up with Neola for clarification before bringing these policies back for approval.

c. Head Start Monthly and Budget Report for October 2018

The OLHSA Governing Body, OLHSA Policy Council, Delegate School Board and Delegate Policy Committee must use ongoing monitoring results, data on programmatic and school readiness goals and other information described in the Head Start Program Performance Standards and Head Start Act to conduct its responsibilities. Accordingly, the Board of Education received the Head Start monthly report and budget report for October 2018 for review.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

- a. October 18, 2018, Regular Meeting
- b. October 18, 2018, Closed Session

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the minutes of the October 18, 2018 Regular Meeting and Closed Session.

Ayes: Members Piggott, Barghahn, Himmelspach, Torres, Halls, and Sutherland
Nays: None
Motion carried. (6-0)

ACCOUNTS PAYABLE

Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the accounts payable for the month of October 2018, per the reports included in the November 15, 2018 materials.

Members Barghahn and Torres inquired about the use of the District's purchasing card, the process involved, including specific purchases, rebates and concerns that multiple cards make it easier to spend District funds. Mr. Holbrook explained the benefit of rebates received from using these cards, spending limits, program expansion and various reasons the cards would be used.

Ayes: Members Piggott, Barghahn, Himmelspach, Torres, Halls, and Sutherland

Nays: None

Motion carried. (6-0)

FINANCIAL STATEMENT

The Board of Education is in receipt of the statement of revenues and expenditures ended October 31, 2018.

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 44-18-19 Relative to Retirements/Resignations/Leave of Absence Expirations

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following resignations:

Bellairs, Jeffrey – Social Worker
Kingsley Montgomery
Resignation
Effective: November 9, 2018

Lessel, Rhonda – Director
School and Community Services
Retirement
Effective: January 18, 2019

Burke, Julie – Special Education Teacher
Beaumont Elementary
Resignation
Effective: October 12, 2018

Simpson, Juliana – Teacher
Donelson Hills Elementary
Resignation
Effective: October 19, 2018

Cole, Hannah – Special Education
Teacher
Houghton & Schoolcraft
Resignation
Effective: November 23, 2018

Ruhl, Ryan – Teacher
Pierce Middle School
Resignation
Effective: November 9, 2018

Yates, Jonnie – Teacher
Mason Middle School
Retirement
Effective: October 25, 2018

Ayes: Members Piggott, Barghahn, Torres, Himmelspach, Halls, and Sutherland

Nays: None

Motion carried. (6-0)

NEW BUSINESS

a. Superintendent's Recommendations

(2) Recommendation 45-18-19 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following teaching contract changes/appointments for the 2018-2019 school year:

Askew, Sarah – Speech & Language Pathologist
Beaumont Elementary
Annual Contract
Effective: October 24, 2018

Buchler, LeeAnn – Special Education Teacher
Houghton & Schoolcraft Elementary
Annual Contract
Effective: November 11, 2018

Cocagne, Andrew – Teacher
Kettering High School
Probationary Contract
Effective: October 15, 2018

Kleven, Vera – Speech & Language Pathologist
Stepanski (.80 FTE)
Annual Contract
Effective: November 16, 2018

Member Barghahn inquired about the new position funded by Oakland Schools. Mrs. Milostan explained that this is a large grant awarded to multiple ISDs in the state by the MDE. We received a guarantee for funding over the next several years. If the funding goes away so will the position. It's included in the contract with Oakland Schools.

Ayes: Members Piggott, Barghahn, Torres, Himmelspach, Halls and Sutherland
Nays: None
Motion carried. (6-0)

(3) Recommendation 46-18-19 Relative to Head Start Budget

The OLHSA Governing Body, OLHSA Policy Council, Delegate School Board and Delegate Policy Committee must use ongoing monitoring results, data on programmatic and school readiness goals and other information described in the Head Start Program Performance Standards and Head Start Act to conduct its responsibilities.

Moved by Member Sutherland and supported by Member Piggott that the Board of Education approve the Head Start Budget as approved by the Waterford Head Start Policy Committee.

Ayes: Members Piggott, Barghahn, Torres, Himmelspach, Halls and Sutherland
Nays: None
Motion carried. (6-0)

NEW BUSINESS

b. Consideration of Certain Purchases

(1) Recommendation 47-18-19 Relative to Contract Award: Computers/Registers 2018-2018

Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the purchase of twenty-seven (27) new Dell computers and monitors for the cafeteria Point of Sale System Registers from Dell per the summary below, through MiDeal, the Michigan state contract purchasing program.

| Pricing Summary | | | |
|--|-----|------------|-------------|
| Item | Qty | Unit Price | Subtotal |
| OptiPlex 3060 MFF | 27 | \$686.22 | \$18,527.94 |
| Elo 2201L Projected Capacitive 22 Inch LED monitor – Widescreen 60Hz Monitor | 27 | \$435.15 | \$11,749.05 |
| OptiPlex 3050 MT | 7 | \$564.38 | \$3,950.66 |
| Dell USB SoundBar - AC511 | 7 | \$20.00 | \$140.00 |
| Dell 22 Monitor - E2216H | 7 | \$98.00 | \$686.00 |
| Total | | | \$35,053.65 |

Funding: Food & Nutrition Services

Member Piggott confirmed this was for all schools.

Ayes: Members Piggott, Barghahn, Torres, Himmelpach, Halls and Sutherland

Nays: None

Motion carried. (6-0)

(2) Recommendation 48-18-19 Relative to Contract Award: School Bus Leases 2019-Transportation

Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the award of a contract for school bus leases for a thirty-six (36) month period with unlimited miles per the following bids submitted.

| Vendor | Three (3) 54 Passenger Ortho Lift-Diesel Annual Per Unit | Two (2) 54 Passenger Conv-No Lift-Diesel Annual Per Unit | Nine (9) 77 Passenger Conv-No Lift-Diesel Annual Per Unit |
|---|--|--|---|
| Holland Bus Company* | \$16,147.00 Unlimited Miles | \$14,785.00 Unlimited Miles | \$13,788.00 Unlimited Miles |
| Propane (ALT) | \$17,072.00 Unlimited Miles | \$15,679.00 Unlimited Miles | \$14,810.00 Unlimited Miles |
| Hoekstra Transportation | \$18,253.96 Unlimited Miles | \$17,751.65 Unlimited Miles | \$16,834.55 Unlimited Miles |
| Propane (ALT) | No Bid | No Bid | No Bid |
| Midwest Transit Equipment (Did not quote Unlimited Miles) | \$18,100.00 20K Miles .35/Mile Overage | \$15,973.00 20K Miles .35/Mile Overage | \$13,844.00 20K Miles .35/Mile Overage |
| Propane (ALT) | No Bid | No Bid | No Bid |

NEW BUSINESS

b. Consideration of Certain Purchases

- (2) Recommendation 48-18-19 Relative to Contract Award: School Bus Leases 2019-Transportation
(*continued*)

*Recommended Award – Holland Bus Company

Total Contract Award: \$202,103.00 Diesel Buses - 36 Month Lease with Unlimited Miles

Requested Bumper to Bumper Warranty and Delivery between July 1st and 13th, 2019.

Funding Source: General Fund

Member Piggott asked the average cost to purchase a school bus and Mr. Holbrook responded it's approximately \$90,000.

Mr. Torres inquired about the company used previously and if the price point was the determining factor. Mr. Holbrook explained they bought the previous company and the details regarding other bids not meeting our specs and at higher prices

Ayes: Members Piggott, Barghahn, Torres, Himmelspach, Halls and Sutherland

Nays: None

Motion carried. (6-0)

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Sally Hart addressed the Board of Education regarding Transportation Services.

Deb Cramer shared instances of inspiring, educating and empowering in the Waterford School District.

Jessica Pumfrey talked about the opportunity for elementary students to attend Mason's performance of Willy Wonka as well as the Cardboard Challenge.

Kent Douglas questioned the status of the use of funding for Social Emotional Learning.

DISCUSSION ITEMS

a. Future Items

- (1) Information - School of Choice Resolution 2019-2020

- (2) Action – Policy Updates

b. Board of Education Reports

Member Torres congratulated Claire Barghahn on signing with Michigan Tech and discussed Cardboard Challenge encouraging imagination.

Member Sutherland also congratulated Claire Barghahn as well as Member Barghahn. She also spoke about the Michigan premier of Bright Star and Kettering's phenomenal performance, commended Margaret Bryce and Kent Douglas on their campaign and congratulated Julie Josselyn on her election. In addition, she spoke about Member Himmelspach and thanked him for 26 years of service to the Board of Education.

DISCUSSION ITEMS

b. Board of Education Reports

Member Barghahn requested enrollment be added to the next agenda, as well as the Anti-Bullying Task Force. She also commended Kettering's Bright Star and spoke about her daughter's signing with Michigan Tech University on an academic and athletic scholarship, crediting the education she received in Waterford.

Member Piggott offered congratulations to the Barghahn family and shared additional examples of the amazing education students receive here in Waterford.

Member Himmelspach spoke about the Cardboard Challenge and shared information on the upcoming Kettering Collage and Mott Holiday Showcase.

SUPERINTENDENT'S REPORT

Superintendent Wunderlich spoke about enrollment, budget, Anti-Bullying Task Force, Willy Wonka, Bright Star, Holiday Showcase and Collage, college signings and PD Day.

RECESS TO CLOSED SESSION

At 7:38 PM, by Roll Call Vote, the Board of Education moved to Closed Session pursuant to section 8(h) of the Open Meetings Act to consider the written opinion of Clark Hill, PLC.

ROLL CALL VOTE

| | | | |
|-------------|-----|------------|-----|
| Torres | Aye | Barghahn | Aye |
| Himmelspach | Aye | Sutherland | Aye |
| Halls | Aye | Piggott | Aye |

RECONVENE

The open meeting was reconvened by President Himmelspach at 8:06 PM.

Moved by Member Piggott and supported by Member Halls that the Board of Education approve the resignation agreements dated November 13, 2018, relating to Krista Garrow and Zachary Matteson, as presented, and authorize the Superintendent or his designee to sign these agreements not earlier than November 20, 2018, provided the conditions of the agreement are satisfied.

Ayes: Members Barghahn, Piggott, Himmelspach, Torres, Sutherland and Halls

Nays: None

Motion passes. (6-0)

ADJOURNMENT

The meeting was adjourned by President Himmelspach at 8:07 PM.

A video recording is on file with the official minutes.

Secretary, Board of Education

/mr