

WATERFORD SCHOOL DISTRICT
Regular Meeting of the Board of Education
Thursday, July 16, 2020 - 6:30 PM
A G E N D A

1. Opening - This is a Regular Meeting of the Board of Education, held virtually in accordance with the Governor's Executive Order due to health and safety concerns associated with COVID-19. Notice of this public meeting is provided on the District's website, along with links for viewing and participation. Board packets are also available on the website.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Audience Comments on Action Items
6. Consent Agenda
 - (a) Minutes
 - (i) June 18, 2020, Public Hearing/Regular Meeting
 - (ii) July 8, 2020, Special Meeting
 - (b) Accounts Payable
 - (c) Financial Statement
 - (d) Support Staff Reports
 - (e) Resignations
 - (f) Contract Changes/Appointments
7. Response to COVID-19
8. Information
 - (a) Resolution: Summer Tax Collection
 - (b) Purchase of Learning Devices
9. New Business
 - (a) Superintendent's Recommendation
 1. Recommendation 01-20-21 Relative to Designation of Newspaper to Public Official Board Notices
 2. Recommendation 02-20-21 Relative to Appointment of Legal Counsel
 3. Recommendation 03-20-21 Relative to Acknowledgement of External Auditor
 4. Recommendation 04-20-21 Relative to Designee to Represent the Board in Elections
 5. Recommendation 05-20-21 Relative to Authorization to Represent the Board in Property Matters
 6. Recommendation 06-20-21 Relative to School District Legal Reference Note
 7. Recommendation 07-20-21 Relative to District Memberships
 8. Recommendation 08-20-21 Relative to Resolution: Designation of Depositories
 - (b) Consideration of Certain Purchases
 1. Recommendation 09-20-21 Relative to Purchase of Instructional /Student Laptop Devices
 - (c) President's Recommendation
 1. Recommendation 10-20-21 Relative to Revised Schedule of 2020-2021 School Board Meetings
10. Superintendent's Report
11. Audience Comments on Non-Action Items
12. Board of Education Reports
13. Adjournment

**WATERFORD SCHOOL DISTRICT
BOARD OF EDUCATION
Public Hearing on Proposed Budget and Millage/Regular Meeting**

Minutes – June 18, 2020 Virtual Meeting

OPENING

A Virtual Meeting, Zoom Webinar, of the Waterford School District Board of Education was held in accordance with the Governor's Executive Order in response to COVID-19. The virtual meeting was called to order by President Ristich at 6:33 PM.

PLEDGE

The Board of Education and panel participated in the Pledge of Allegiance.

ROLL CALL

Present: Members: Petrusha, Sutherland, Ristich, Josselyn and Torres

Absent: Members Halls and Piggott

Others: Scott Lindberg, Kelly Allen, Lisa Eldredge, Bill Holbrook, Darin Holley, Amy Dagenhardt, Carly Stone, Nadine Milostan, Susan File, V. Marks, Lisa Howard, Sanna Scigaj, Becky Lesh, Caleb Hunter, Jane Tekiele, Lisa Kane, Tracey Spatifore, Wendy Falberg, Art Welch, Chris Ewald, Jeff Wojack, Karrie, Kristen Wagner, Joe Humphrey, Lori McCracken, Michelle Dahl, Sarah Yates, Megan Roberts and others not registered by name.

In the absence of Member Halls, Robert Petrusha, Jr., served as Acting Secretary.

PUBLIC HEARING ON PROPOSED 2020-2021 MILLAGE RATE AND BUDGET

President Ristich opened the public hearing at 6:37 PM. There were no public comments on the proposed 2020-2021 millage rate or budget. The hearing was closed at 6:39 PM.

APPROVAL OF THE AGENDA

Seeing no changes, the agenda was approved as presented.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

CONSENT AGENDA

- a. Minutes
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Resignations
- f. Teaching Contract Changes/Appointments

Seeing no objection, the consent agenda was approved as presented.

RESPONSE TO COVID-19

Superintendent Lindberg discussed plans for reopening as well as the staff and parent survey.

Lisa Eldredge, Assistant Superintendent, Teaching and Learning Services, talked about fifth grade recognition, the 8th grade virtual clap out, pass/complete and the Equity and Diversity Committee.

Kelly Allen, Director of Communications and Community Relations, shared information about the bond, website, cards and surveys.

Bill Holbrook, Assistant Superintendent of Business & Operations, provided an update on the summer feeding program meal count.

INFORMATION

2020/21 Instructional Laptop Devices

The Waterford School District secured a quote with PRESIDIO Networked Solutions Group LLC to purchase 26 staff instructional and 80 student educational laptop devices for Kingsley Montgomery School. The use of these laptop devices will be 100 percent for special education.

Vendor	Brand	Model	Unit Price	Quantity	Total
PRESIDIO	Dell	Dell Latitude 3500 *Model number may change due to availability*	\$770.00	26	\$20,020.00
PRESIDIO	Dell	Dell Latitude *Model number is in the process of being revised due to availability*	\$633.45	80	\$50,676.00

A recommendation to approve the purchase of 106 Dell Latitude instructional educational laptop devices in the amount of \$70,696 will be presented on July 16, 2020.

International Academy

The Board of Education is in receipt of final documents related to the updated International Academy Consortium agreements and a FAQ developed in part as a result of the last formal Joint Steering Committee meeting and voluntary Q&A session with legal counsel.

Included are two resolutions that all Consortium Boards are being asked to consider. One resolution will complete the governing body while the other will formalize the updated Consortium Agreement. A recommendation to approve both resolutions will be presented under New Business.

ACTION ITEMS

Superintendent's Recommendation 101-19-20 Relative to Administrative Appointment

Moved by Member Petrusha and supported by Member Sutherland that the Board of Education approve the following administrative appointment:

Susan File, Executive Director
Human Resources
100% Administrator Contract
Effective July 1, 2020

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (Yes), Josselyn (Yes), Torres (Yes)

Superintendent's Recommendation 102-19-20 Relative to Resolution: International Academy

Moved by Member Petrusha and supported by Member Sutherland that the Board of Education approve the resolution casting a vote to have Rochester Community Schools Superintendent, Dr. Robert Shaner (or his designee) and Birmingham Public Schools Superintendent Mark Dziatczak (or his designee) serve as the two at-large members of the IA Governing Body.

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (Yes), Josselyn (Yes), Torres (Yes)

Superintendent's Recommendation 103-19-20 Relative to Resolution: IA Consortium Agreement

Moved by Member Petrusha and supported by Member Sutherland that the Board of Education adopt the resolution approving the IA Consortium Agreement, as approved by the IA Joint Steering Committee.

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (Yes), Josselyn (Yes), Torres (Yes)

Superintendent’s Recommendation 104-19-20 Relative to Continuing Employment of Teaching Personnel

Moved by Member Petrusha and supported by Member Josselyn that the Board of Education approve the re-employment of teaching personnel for the 2020-2021 School year per the attached list.

Member Ristich disclosed he must abstain due to conflict of interest as his wife is a teacher in the District.

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (Yes), Josselyn (Yes), Torres (Yes)
 Abstentions: Member Ristich

Superintendent’s Recommendation 105-19-20 Relative to Continuing Employment of Administrative Personnel

Moved by Member Petrusha and supported by Member Piggott that the Board of Education approve the re-employment of administrative personnel on a non-administrative tenure basis, for a period of two years, July 1, 2020 through June 30, 2022, subject to appropriate written notice of termination prior to June 30, 2020, due to conditions requiring probation, layoff, reassignment and/or personnel reduction and termination. The list of administrators so re-employed is included in the materials and attached to the official minutes.

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (Yes), Josselyn (Yes), Torres (Yes)

Superintendent’s Recommendation 106-19-20 Relative to Meal Prices 2020-2021

Moved by Member Sutherland and supported by Member Petrusha that the Board approve the meal prices for the 2020-2021 school year. Prices remain the same as the 2019-2020 school year.

<u>Breakfast</u>	<u>19/20</u>	<u>20/21</u>
Elementary	\$1.75	\$1.75
Secondary	\$1.75	\$1.75
Adult	\$2.50	\$2.50
<u>Lunch</u>	<u>19/20</u>	<u>20/21</u>
Elementary	\$2.75	\$2.75
Secondary	\$3.00	\$3.00
Adult	\$4.25	\$4.25

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (Yes), Josselyn (Yes), Torres (Yes)

Superintendent’s Recommendation 107-19-20 Relative to Millage Rates 2020-2021

Moved by Member Sutherland and supported by Member Josselyn that the Board certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2020-2021 School District Tax Collection.

General Operating: (Non Homestead)

Voted 2012	<u>18.00</u>	Mills
Total Authorized	18.00	Mills
Compound Reduction Fraction *	1.00	Based on \$2,619,815,348
Total to be Levied	<u>18.00</u>	Mills Taxable Value

Debt Retirement: (All Property)

Total to be Levied	<u>6.75</u>	Mills
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Total Levy:

Total Tax Levy Homestead	6.75	Mills
Total Tax Levy Non-Homestead	<u>24.75</u>	Mills

The total levy (100%) is to be made in July 2020.

*The 18 mill Non-Homestead property tax is subject to the Headlee Rollback calculation (Compound Reduction Fraction). The reduction fraction is calculated by Oakland County and is provided to Districts annually prior to June 1st.

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (Yes), Josselyn (Yes), Torres (Yes)

Superintendent's Recommendation 108-19-20 Relative to Revised Budget 2019-2020

Moved by Member Sutherland and supported by Member Petrusha that the Board approve the 2019-2020 Revised Budget Resolution.

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (Yes), Josselyn (Yes), Torres (Yes)

Superintendent's Recommendation 109-19-20 Relative to 2020-2021 Original Budget

Moved by Member Sutherland and supported by Member Petrusha that the Board approve the 2020-2021 Original Budget Resolution.

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (Yes), Josselyn (Yes), Torres (Yes)

Consideration of Certain Purchase

Superintendent's Recommendation 110-19-20 Relative to Federal COVID-19 Funding Resolution

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the purchase of 47 Dell Latitude 3500 instructional laptop devices in the total amount of \$31,866. Funding sources are IDEA and General Fund.

President's Recommendations

Superintendent's Recommendation 111-19-20 Relative Continuing Employment of the Superintendent

Moved by President Ristich and supported by Member Petrusha that the Board of Education approve the Superintendent's Contract of Employment, with revisions, extending the contract through June 30, 2023, to maintain a three year contract.

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (No), Josselyn (Yes), Torres (Yes)

Superintendent's Recommendation 112-19-20 Relative to Board Operating Norms

Moved by Member Ristich and supported by Member Sutherland that the Board of Education reaffirm the Operating Norms previously approved by the Board.

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (Yes), Josselyn (Yes), Torres (Yes)

Superintendent's Recommendation 113-19-20 Relative to Committee of the Whole Rules

Moved by President Ristich and supported by Member Sutherland that the Board of Education approve the attached rules for the Committee of the Whole meeting structure.

Roll Call Vote: Petrusha (Yes), Ristich (Yes), Sutherland (Yes), Josselyn (Yes), Torres (Yes)

SUPERINTENDENT'S REPORT

Superintendent Lindberg shared a video highlighting graduation 2020.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Kristen Wagner spoke regarding the bond election on August 4th.

Lisa Kane commented on graduation ceremonies.

BOARD REPORTS

Members of the Board spoke regarding the graduation ceremonies and end of the year recognitions.

ADJOURNMENT

The meeting was adjourned by President Ristich at 8:29 PM.

:mr

Acting Board Secretary

**WATERFORD SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING**

Minutes – July 8, 2020 Virtual Meeting

OPENING

A Virtual Special Meeting, Zoom Webinar, of the Waterford School District Board of Education was held in accordance with the Governor’s Executive Order in response to COVID-19. The virtual meeting was called to order by President Ristich at 6:41 PM.

PLEDGE

The Board of Education and panel participated in the Pledge of Allegiance.

ROLL CALL

Present: Members: Petrusha, Sutherland, Ristich, Piggott, Josselyn and Torres

Absent: Member Halls

Others: Scott Lindberg, Lisa Eldredge, Amy Dagenhardt, Becky Staab, and Megan Roberts

In the absence of Member Halls, Robert Petrusha, Jr., served as Acting Secretary.

APPROVAL OF THE AGENDA

Seeing no changes, the agenda was approved as presented.

AUDIENCE COMMENTS

There were no audience comments.

PURCHASE OF LEARNING DEVICES

Lisa Eldredge, Assistant Superintendent of Teaching and Learning Services, and Amy Dagenhardt, Interim Assistant Superintendent of Business & Operations, presented information to the Board regarding the need for additional learning devices to comply with needs for distance learning. The District is experiencing difficulties securing devices from vendors as they refuse to hold the devices pending Board approval. Rather than bringing forward a recommendation for the purchase of specific devices, a recommendation will be presented this evening to authorize administration to purchase learning devices and hotspots as needed to provide distance learning in the total amount not to exceed \$1.3 million dollars. The funding sources include Cares Act, Bond, Contingency Funds, and Technology. This flexibility will give administration the opportunity to secure the devices as soon as they become available.

Members of the Board expressed concerns with the timing, funding and process and asked a variety of questions of administration. Pending approval, the administration agreed to provide additional detail as it relates to estimated needs and costs as well as regular updates as items are purchased. Further information will be shared at the next meeting.

Moved by Member Petrusha and supported by Member Sutherland that the Board of Education authorize administration to purchase learning devices and hotspots as required for distance learning in the amount not to exceed \$1.3 million. Funding source would be the CARES Act Fund, Bond, Contingency Funds and Technology Budget.

Roll Call Vote: Petrusha (Yes), Sutherland (Yes), Torres (Yes), Josselyn (Yes), Piggott (Yes) and Ristich (Yes)

CLOSED SESSION

At 7:51 PM, by Roll Call Vote, the Board of Education moved to Closed Session for the purpose of discussing the written opinion of legal counsel. No action will be taken. The Special Meeting will be deemed adjourned at the conclusion of the Closed Session.

ADJOURNMENT

The Special Meeting was adjourned at 8:45 PM.

:mr

Acting Board Secretary

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	
TOPIC:	ACCOUNTS PAYABLE FOR JUNE 2020

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of June 2020 as listed on pages 1-82, and the P-Card Account Statement listed on the last two pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	\$ 2,198,035.19
Special Ed Center Program	7,494.99
Community Service Fund	58,909.89
Food Service Fund	126,601.34
Debt Service Fund	-
Capital Projects: 2016 Series II	-
Capital Projects: 2016 Series III	-
Capital Projects: 2016 Series IV	1,170,333.63
Student Activity	-
TOTAL ACCOUNTS PAYABLE	\$ 3,561,375.04

2. PAYMENTS BY WIRE OR ACH:

6/1/2020	Authnet Gateway Billing	30.00
6/2/2020	5/3 Bank Food Service Bankcard Credit Fees	35.78
6/2/2020	Office of Retirement Service Payroll Adjustment	200.00
6/2/2020	Office of Retirement Service Payroll 5/22/2020	72,232.25
6/2/2020	Office of Retirement Service Payroll 5/22/2020	704,551.66
6/2/2020	Office of Retirement Service Payroll-UAAL May	601,526.24
6/3/2020	Food Service PayPal Payment Fees	29.40
6/5/2020	Edustaff Contracted Substitutes/Staff	9,840.40
6/5/2020	Office of Retirement Service Payroll Adjustment	500.00
6/5/2020	Food Service Meal Magic Fees	6.95
6/8/2020	5/3 Bank Child Care SafeSave Bankcard Credit Fees	32.94
6/9/2020	5/3 Bank Merchant ACH-MPS Billing	67.40
6/9/2020	5/3 Bank Food Service ACH-MPS Billing	36.08
6/12/2020	Edustaff Contracted Substitutes/Staff	3,519.75
6/16/2020	Office of Retirement Service Payroll 6/05/2020	71,009.85
6/16/2020	Office of Retirement Service Payroll 6/05/2020	697,694.18
6/19/2020	Edustaff Contracted Substitutes/Staff	9,420.35
6/23/2020	5/3 Bank Purchasing Cards - MAY Expenses	6,330.73
6/25/2020	5/3 BankCard Credit Dep Chain	230.00
6/26/2020	Edustaff Contracted Substitutes/Staff	4,396.36
TOTAL WIRES OR ACH		\$ 2,181,660.32

TOTAL DISBURSEMENTS JUNE 2020

\$ 5,743,035.36

RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S): William Holbrook, CPA, Assistant Superintendent of Business and Operations
Amy Dagenhardt, Director of Finance & Budget
Samantha Mozdierz, Director of Nutrition & Purchasing Services

Date of Board of Education Meeting: July 16, 2020



Memorandum

To: Waterford School District Board of Education
From: Amy Dagenhardt, Director of Finance & Budget
Subject: June 30, 2020 Financial Statement
Date: July 16, 2020

The June 30, 2020 financial statements will be presented by Yeo & Yeo as part of the audit at the **October 15, 2020** Board meeting. If you have any questions, please call me at 248-494-9206.

**WATERFORD SCHOOL DISTRICT
SUPPORT STAFF REPORT
JULY 2020**

CONTRACT CHANGES/RESIGNATIONS **Non Affiliated Employee "NAE" formerly WFSP/Blue Book**

<p>Hamilton, Lawanda – Classroom Parapro (NAE) Stepanski Early Child Center Resignation Effective: June 5, 2020</p> <p>Vondeisenroth, Ian – Custodial Engineer (MESPA III) Central Warehouse Resignation Effective: June 8, 2020</p> <p>Eisenhart, Sara – Student Worker – P&F (Non-Union) Mott & Kettering High School Furlough Effective: June 12, 2020</p> <p>Flynn, Mary – Student Worker – P&F (Non-Union) Mott & Kettering High School Furlough Effective: June 12, 2020</p> <p>Harris, Victoria – Cook/Manager (MESPA III) Food Service - Mason Retirement Effective: June 12, 2020</p> <p>Mahrle, Ciara – Student Worker – P&F (Non-Union) Mott & Kettering High School Resignation Effective: June 12, 2020</p> <p>Mellesmoen, Elaine – Cook Manager (MESPA III) Kettering High School Retirement Effective: June 12, 2020</p> <p>Proctor, Janet – Student Worker – P&F (Non-Union) Mott & Kettering High School Furlough Effective: June 12, 2020</p> <p>Ricksgers, Cindy – Bus Driver (MESPA III) Transportation Retirement Effective: June 12, 2020</p> <p>Snider, Emma Leigh – Student Worker – P&F (Non-Union) Mott & Kettering High School Furlough Effective: June 12, 2020</p> <p>Voorheis, Nancy – Headstart Teacher (NAE) Stepanski Early Child Center Resignation Effective: June 12, 2020</p>	<p>Jones, Ann Marie – Student Worker – P&F (Non-Union) Mott & Kettering High School Resignation Effective: June 15, 2020</p> <p>Long, Melissa – Secretary (MESPA I) Mason Middle School Layoff Effective: June 20, 2020</p> <p>Maskill, Sierrah – Secretary (MESPA I) Pierce Middle School Layoff Effective: June 20, 2020</p> <p>Abel, Simone – Assistant Cook (MESPA III) Mott High School Resignation Effective: June 22, 2020</p>
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CONTRACT CHANGES/APPOINTMENTS **Non Affiliated Employee "NAE" formerly WFSP/Blue Book**

No Change

Resource Person(s): Susan File, Executive Director of Human Resources
Date of Board of Education Meeting: July 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.e. Consent Agenda
TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Stepanski, Sandra – Counselor
Kettering High School
Retirement
Effective: August 6, 2020

Straith, Brittany – Teacher
Knudsen Elementary School
Resignation
Effective: August 6, 2020

Vandenberg, Christine – Special Education Teacher
Pierce Middle School
Retirement
Effective: June 30, 2020

Resource Person(s): Susan File, Executive Director of Human Resources

Date of Board of Education Meeting: July 16, 2020

CONSENT

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.f. Consent Agenda
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2020-2021 school year:

Dadles, Hannah – Special Education Teacher
Haviland Elementary School
Probationary Contract
Effective: August 24, 2020

Replacing: Kathleen Downing

Nesheim, Amber – Speech & Language Pathologist
Multiple Buildings
Annual Contract
Effective: August 24, 2020

Replacing: Williamson, Hunt, Warilla & IDEA

Zann, Amelia – Speech & Language Pathologist
Haviland Elementary
Annual Contract
Effective: August 24, 2020

Replacing: Ann Bienenfeld

Resource Person(s): Susan File, Executive Director of Human Resources

Date of Board of Education Meeting: July 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 8.a.	Information Item
TOPIC:	Summer Tax Collection – Board Resolution

A recommendation to approve the following Summer Tax Collection Resolution will be presented

WHEREAS, the Waterford School District currently receives 100% of the school taxes during the summer from the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus, and

WHEREAS, the school district operates on a fiscal year basis from July 1 through June 30, and

WHEREAS, 1982 Public Act No. 333 sets forth certain procedures whereby a school district may avail itself of summer tax collections, and

WHEREAS, on December 19, 1996 the board adopted a resolution to institute a 100% summer property tax levy for the entire Waterford School District, to remain in effect until revoked by the Board,

NOW, THEREFORE BE IT RESOLVED, that a summer property tax levy of 100% of the school property taxes be adopted for Waterford School District, for the year of 2021 (2021-2022 school year),

BE IT FURTHER RESOLVED, that the President of the Board prior to January 1, 2021, forward a copy of this resolution to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus and request that they continue collecting the summer property tax levy,

BE IT FURTHER RESOLVED, that the Superintendent is empowered to initiate any alternate means necessary to secure summer tax collection for the school district as set forth in 1982 Public Act No. 333.

Resource Persons: Amy Dagenhardt, Interim Assistant Superintendent, Business & Operations

Date of Board of Education Meeting: July 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 8.b.	Information Item
TOPIC:	Purchase of Learning Devices

Darin Holley, Director of Instructional Services and Technology, will provide an update on the purchase of learning devices.

Resource Persons: Darin Holley, Director, Instructional Services & Technology

Date of Board of Education Meeting: July 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(1)	NEW BUSINESS Superintendent's Recommendation 01-20-21
TOPIC:	Designate Area Newspaper to Publish Official Board Notices

It is recommended that the Board of Education designate The Oakland Press for publication of legal notices for the 2020-2021 school year.

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(2)	NEW BUSINESS Superintendent's Recommendation 02-20-21
TOPIC:	Appointment of Legal Counsel

It is recommended that the Board of Education hereby recognize and appoint the following law firms as 2020-2021 approved legal counsel for the Waterford School District to be utilized as determined by the Superintendent of Schools or designee.

- Lusk & Albertson, P.L.C.
- Thrun Law Firm
- Clark Hill P.L.C.
- Richard E. Kroopnick, PLC

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(3)	NEW BUSINESS Superintendent's Recommendation 03-20-21
TOPIC:	External Auditor

It is recommended that the Board of Education recognize Yeo & Yeo, P.C. as the external auditor for the 2020-21 school year. In May 2020 the Board of Education approved the auditing engagement between Waterford School District and Yeo & Yeo, P.C., for three years, 2020-2023.

Resource Person: Scott A. Lindberg, Superintendent of

Schools Date of Board of Education Meeting: July 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(5)	NEW BUSINESS Superintendent's Recommendation 05-20-21
TOPIC:	Authorization to Represent Waterford School District in Property Matters

It is recommended that the Board of Education authorize Amy Dagenhardt, Interim Assistant Superintendent, Business and Operations, to represent the Waterford School District Board of Education in all property matters, enabling her to sign Board approved purchase, sale and lease agreements on the Board's behalf.

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	9.a.(6)	NEW BUSINESS	Superintendent's Recommendation 06-20-21
TOPIC:	School District Legal Reference Note		

This note is added (or attached) to the minutes of the July 16, 2020, Regular meeting of the Board of Education as a legal reference status of our school district:

1. Legal name of school district: The Board of Education, Oakland County, DBA Waterford School District
2. This district is a general powers school district by operation of law.
 The Board of Education is comprised of seven (7) members, who are elected for terms of six (6) years.
 Members holding office on July 1, 2020 and the expiration of their current terms are listed below:

3.	Michael Ristich, Ph.D.	term expires 2020
	Heather Halls	term expires 2020
	Julie Josselyn	term expires 2024
	Robert Petruscha, Jr.	term expires 2022
	Bob Piggott	term expires 2022
	Joan Sutherland	term expires 2024
	John Paul Torres	term expires 2020
4. Members of the Board of Education are elected in the November election, even years.
 Legal Citation: MCL 380.11a, 380.1031

Resource Person: Scott A. Lindberg, Superintendent of
 Schools Date of Board of Education Meeting: July 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(7)	NEW BUSINESS Superintendent's Recommendation 07-20-21
TOPIC:	Renewal of Memberships

It is recommended that the Board of Education authorize the administration to renew Waterford School District memberships for the 2020-2021 school year in the following organizations:

Metropolitan Detroit Bureau of School Studies, Inc.
Michigan Association of School Boards
Michigan Association of School Boards Legal Trust Fund
Michigan High School Athletic Association
Michigan School Investment Association
Middle Cities Educational Management
Michigan Association of School Administrators

Resource Person: Scott A. Lindberg, Superintendent of

Schools Date of Board of Education Meeting: July 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO.:	9.a.(8) NEW BUSINESS Superintendent's Recommendation 08-20-21
TOPIC:	Resolution: Designation of Depositories

It is recommended that the Board approve the following resolution designating legal depositories of District money for the 2020-2021 school year.

DESIGNATION OF DEPOSITORIES

BE IT RESOLVED, that the following list of financial institutions are designated as legal depositories of the moneys belonging to Waterford School District:

- Comerica Bank
- Chase Bank
- Fifth Third Bank
- Huntington National Bank
- Birmingham Bloomfield Credit Union
- Metro North Federal Credit Union
- PNC Bank
- Waterford Bank NA (Formerly Clarkston State Bank)

These financial institutions are hereby authorized to accept for its credit and/or collection, any and all checks, drafts and other negotiable instruments when endorsed in its name by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, THAT

Comerica Bank, Chase Bank, Waterford Bank NA, Fifth Third Bank, PNC Bank and Metro North Federal Credit Union be authorized depositories for internal school funds of the district; and

BE IT FURTHER RESOLVED, THAT

The Board of Education Treasurer is hereby authorized to sign for Certification/Declaration of signatures and/or names of Authorized Signers and Authorized Agents for all accounts opened under such captions as may be necessary or desirable; and

BE IT FURTHER RESOLVED, THAT

Any and all funds credited to such accounts with the depositories may be paid out or withdrawn upon checks drawn against the respective accounts when signed by the Superintendent, Scott A. Lindberg.

In the absence of the Superintendent, the lines of authority in decision making and signing will be as follows and the Superintendent informed:

Assistant Superintendent, Business & Operations
Assistant Superintendent, Teaching & Learning Services

Resource Person: Amy Dagenhardt, Interim Assistant Superintendent, Business and Operations
Board of Education Meeting: July 16, 2020

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.b.(1) NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 09-20-21
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TOPIC: 2020/21 Instructional/Student Laptop Devices

The Waterford School District secured a quote with PRESIDIO Networked Solutions Group LLC to purchase 26 staff instructional and 80 student educational laptop devices for Kingsley Montgomery School. The use of these laptop devices will be 100 percent for special education.

Vendor	Brand	Model	Unit Price	Quantity	Total
PRESIDIO	Dell	Dell Latitude 3500 *Model number may change due to availability*	\$770.00	26	\$20,020.00
PRESIDIO	Dell	Dell Latitude *Model number is in the process of being revised due to availability*	\$633.45	80	\$50,676.00

It is recommended that the board of education approve the purchase of 106 Dell Latitude instructional educational laptop devices in the amount of \$70,696.

Funding: Center-Based Tuition

Resource Persons: Darin Holley, Director of Instructional Services & Technology
Nadine M. Milostan, Executive Director of Student Support Services

Date of Board of Education Meeting: July 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.c.(1) NEW BUSINESS
President's Recommendation 10-20-21
TOPIC: Revised Meeting Schedule 2020-2021

It is recommended that the Board of Education approve the attached revised meeting schedule supporting the new governance structure including Committee of the Whole meetings.

Resource Person: Michael Ristich, Ph.D., President

Date of Board of Education Meeting: July 16, 2020

WATERFORD BOARD OF EDUCATION
REVISED MEETING SCHEDULE



Waterford School District Board of Education Regular Meetings and Committee of the Whole Meetings are scheduled per the list below, at **6:30 PM**. Regular Meetings are held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, unless posted otherwise. Committee of the Whole Meetings are held at Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan, unless posted otherwise.

Committee of the Whole Meetings

August 6, 2020
September 3, 2020
October 1, 2020
November 5, 2020
December 3, 2020
January 7, 2021
February 4, 2021
March 4, 2021
April 8, 2021
May 6, 2021
June 3, 2021

Regular Meetings

July 16, 2020
August 20, 2020
September 17, 2020
October 15, 2020
November 19, 2020
December 17, 2020
January 21, 2021
February 18, 2021
March 18, 2021
April 15, 2021
May 20, 2021
June 17, 2021

Any person with a disability who needs accommodation for participation in a meeting should contact Megan Roberts, Administrative Assistant to the Board of Education, at 248-706-4862, at least five days in advance of the meeting to request assistance. If the request is for a special meeting the five day request period may need to be shortened.

Official minutes of the Waterford Board of Education are on file at Kurzman Administration Services – Crary Campus, Office of the Superintendent, 501 N. Cass Lake Road, Waterford, Michigan.

Pending Board of Education Approval.

Board of Education
Waterford School District
501 N. Cass Lake Road
Waterford, MI 48328
248-706-4862
www.waterford.k12.mi.us