



**Waterford School District  
Board of Education**

***A G E N D A***

***Regular Meeting***

---

**Thursday, April 18, 2024**

**6:30 PM**

**Town Hall - Auditorium**

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Opening

Pledge of Allegiance

Roll Call

Approval of the Agenda

Recognition

- a. Lucy Miles, 2024 Educational Service Award
- b. Dylan Scott, Wrestling State Champion

Public Comments on Action Items

Consent Agenda

- a. Minutes
  - a. March 21, 2024, Regular Meeting
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Teaching Contract Changes/Appointments

Information Items

- a. Purchase of Microscopes
- b. Stepanski Snapshot
- c. Oakland Schools Budget Resolution
- d. Newspaper Notice: Notice of Public Hearing
- e. Professional Audit Services
- f. IA Okma Budget
- g. ESSER Update

New Business

- a. Superintendent's Recommendations
  1. Recommendation 67-23-24 Relative to Resolution: Teacher Appreciation Week
  2. Recommendation 68-23-24 Relative to Resolution: Administrative Professionals Day
  3. Recommendation 69-23-24 Relative to Stepanski Easement
- b. Consideration of Certain Purchases
  1. Recommendation 70-23-24 Relative to Bus Cameras
  2. Recommendation 71-23-24 Relative to Purchase of Social Studies Materials for High School and Grades 3-5 and 8
  3. Recommendation 72-23-24 Relative to Purchase of Algebra I and Geometry Curriculum

Public Comments on Non-Action Items

Board of Education Reports

## Superintendent's Report

### Closed Session

By Roll Call Vote, the Board of Education will recess to Closed Session in accordance with Section 8(a) of the Open Meetings Act, for the purpose of evaluating the superintendent of schools. No action will be taken during Closed Session. The Regular Meeting will be deemed adjourned at the conclusion of the Closed Session.

### Adjournment

*Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the District website, [www.waterford.k12.mi.us](http://www.waterford.k12.mi.us).*

RECOGNITION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: Recognition of Achievement

**LUCY MILES – EDUCATIONAL SERVICE AWARD**

We are very excited to welcome Waterford Mott High School Teacher Consultant Lucy Miles. Lucy has served in the roles of special education teacher and special education teacher consultant in Waterford School District for over 30 years! She has dedicated her career to serving students and families in our community and has proven herself as an expert in the field of special education. She is knowledgeable, dependable, thoughtful and quick on her feet.

Recently, Lucy was honored at a special reception as the recipient of the 2024 Dove Awards *Educational Service Award*, presented by the Arc of Oakland County. The Arc of Oakland County is a non-profit agency that works through education, research, and advocacy to improve the quality of life for children and adults with cognitive, intellectual, and developmental disabilities in Oakland County. I would like to share a brief video prepared by the Arc of Oakland County, highlighting Lucy and her amazing contributions.

Congratulations Lucy, WSD is proud to have you on our team!

**DYLAN SCOTT – STATE CHAMPION WRESTLER**

We are thrilled to welcome and introduce Kettering Captain Dylan Scott- the 2024, MHSAA Division 1 WRESTLING STATE CHAMPION at 175lbs! As we recognize Dylan on this phenomenal accomplishment, Dylan would also like to take the time to thank his parents; as well as his coaches- to name a few- Coach Imus, Coach White, Coach Oakiye, Coach Rebb, Coach Willits, Coach Heckler, Coach Hagelin and Coach Hanna; and also his teammates, especially Emily Medford who was the Girls State Runner Up, and was a support system for Dylan on and off the mat.

As a student athlete at Waterford Kettering, Dylan didn't just wrestle. He has been a member of three other varsity sports as well, including 2 years Varsity Lacrosse, 4 years Varsity Track, and 3 years Varsity Football.

Dylan began wrestling at Mason middle school in 7<sup>th</sup> grade. Actually, his freshman year at Kettering he choose to play basketball in the winter. He quit basketball about half way through the season and asked Coach Hanna if he could join the wrestling team, and it was then he realized he was a Wrestler!

His freshman year, he wrestled at 160 lbs with no accolades. By his sophomore year, Dylan was a 160 lb District runner up, 3<sup>rd</sup> place Regional finisher, and State Qualifier. His Junior year, his accomplishments grew as he was a 165 lb LVC CHAMP, 3<sup>rd</sup> place in Oakland County and Districts, 4<sup>th</sup> in Regionals, and State Qualifier, finishing with 1 win and 2 losses at States. His senior year, Dylan wrestled at 175 lbs- and finished as the Oakland County Runner-Up, LVC Champ, District Champ, Regional Champ, and MHSAA DIVISION 1 STATE CHAMP!

The Board of Education is proud to congratulate Dylan on this tremendous accomplishment, and the journey and hardwork it took along the way!

Resource Persons: Board of Education

Date of Board of Education Meeting: April 18, 2024



**BOARD OF EDUCATION  
MEETING MINUTES**

**Regular Meeting  
March 21, 2024**

**OPENING**

The Regular Meeting of the Waterford Board of Education, held at the Waterford Township Hall, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Ristich at 6:32 PM.

**PLEDGE**

The Board of Education led the Pledge of Allegiance.

**ROLL CALL**

Present: Members Josselyn, Ristich, Petrusha, Wagner, and Torres  
Absent: Member Sutherland and Donohue  
Others: Sandy Elka, Susan File, Lisa Eldredge, Yvonne Dixon, Sarah Davis, Elizabeth Kutchev, Darin Holley, Yvonne Dixon, Nadine Milostan, Allison Sartorius, Kyle Schultz, Shelly Cendrowski, Radhika Issac, Cliff Snitgen, Jim Beaver, Kristen Woods-Helms, Ben Harwood, Eugene Davis, Craig Blomquist, Lori Taylor, Kelly Weber, Sue Case, Anne Kruse, Steve Dunk, Shannon Cummings, Shelley Werthman, Alex Velez, Erica Rolack, Heather Nuckolls, Tony Nuckolls, Laurie Runk, Leslie Walsh, Sid Tippet, Jason Pratt, Carla Ramirez, Megan Roberts and others who did not register.

**APPROVAL OF THE AGENDA**

Information Item A - Music In Our Schools - was moved to the top of the agenda.

Superintendent's Recommendation 57-23-24 was removed.

**MUSIC IN OUR SCHOOLS PERFORMANCE**

In honor of Music in Our Schools Month, two WSD music students performed for the Board of Education.

Lauren Jenkinson is a Junior at Waterford Mott High School. She plays Violin in both the Honors and Advanced Orchestra, sings in the Treble Select and Chamber Singers, and is a dedicated and active member of the Waterford Mott Drama Club. She performed a violin solo that earned her a division one rating at State Solo and Ensemble Festival.

Marisa Black is a Junior at Waterford Kettering High School. She plays Cello in the Honors Orchestra, sings in the Treble Select and Chamber Singers, and is also a dedicated and active member of the Waterford Kettering Drama Club. She performed a vocal solo, Wishing You Were Somehow Here Again, from the musical, The Phantom of the Opera.

## **RECOGNITION OF ACHIEVEMENT**

### a. Craig Blomquist

Annually, the Michigan Association of Secondary School Principals partners with the Michigan Association of Student Councils and Honor Societies, to select the Michigan Principal of the Year. The qualifications for this award speak volumes to each nominee's commitment to the well-being of students and staff as well as their problem-solving and communication skills. Being nominated for this award is a significant honor and demonstrates exemplary educational leadership. The Board of Education proudly introduced and recognized Waterford Mott Principal Craig Blomquist – Principal of the Year Nominee. on this distinguished honor and recognized his outstanding leadership as Waterford Mott High School Principal!

### b. Eugene Davis

The Waterford School District proudly introduced and honored Mason Middle School Safety Coordinator, Eugene Davis. On February 5, 2024, during lunch at Mason Middle School, a student began choking. Mr. Davis approached the student who appeared unresponsive and in serious distress. Without hesitation, he administered life-saving techniques and was able to dislodge food caught in the student's airway. We are incredibly grateful for Eugene's swift response and applaud his quick thinking and calm approach to administer life-saving aide to this student. On behalf of the Board of Education, administration and entire Waterford School District community, Mr. Eugene Davis is recognized as a Waterford Hero!

## **PUBLIC COMMENTS ON ACTION ITEMS**

There were no audience comments on action items.

## **CONSENT AGENDA**

- a. Minutes
  - a. February 15, 2024, Regular Meeting
  - b. March 7, 2024, COW Meeting/Closed Session
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Resignations

Seeing no objection, the consent agenda was approved as presented.

## **INFORMATION ITEMS**

### a. Music In Our Schools Month

This item was moved to the top of the agenda.

### b. Extended Continuity of Learning

Lisa Eldredge, Assistant Superintendent of Teaching and Learning, presented the K-12 NWEA data and Extended Continuity of Learning (ECOL) final report.

### c. Stepanski Snapshot

Sarah Davis, Director of Communication and Community Relations, presented an update on the events, activities and communication strategies to ensure our community is brought along on the journey of opening a new Stepanski Early Childhood Center.

d. Enrollment Campaign

Sarah Davis, Director of Communication and Community Relations, provided an update on the enrollment campaign.

e. Bus Cameras

Waterford School District installed cameras in its buses several years ago to assist with protecting staff and students. The system the District currently uses is not as good as some of the current options available. In addition, more cameras in each bus would capture more angles, including exterior views, through a stop arm camera.

The District has transitioned to REI cameras and systems with its newer buses, which offer a significant improvement in video quality and user-friendly software. With funds from the 31aa grant, the District has funds to upgrade thirty existing buses with 5 or 6 cameras, a substantial increase from the current 2 or 3 cameras, providing a comprehensive view of both the interior and exterior of the bus.

Pricing from REI is \$125,727.50. Pricing is from the TIPS cooperative.

Funding for this purchase is from the 31aa State categorical grant for 2023-24.

f. Stepanski Digital Sign

When the voters approved the 2020 Bond on August 4, 2020, a new Stepanski ECC building was included. One of the final items to be determined is the new sign for the building. A digital sign was suggested as the building is on two main roads and would add to the District's visibility and communication plan.

The new sign design will be located near the current sign, which is on Airport Road near the traffic light at Airport Road and Hatchery Road. The sign will have a digital component on each side, the name and address of the building, and the District's logo. Several options for signs were reviewed but the committee decided to go with the Daktronic brand to match the signs at the high schools. Using Daktronics allows District staff at various buildings to learn one system.

A quote based on cooperative pricing were received from Daktronic for \$22,819. Installation is separate but is estimated to be around \$16,000.

A recommendation for the sign and installation will be presented at the April 18, 2024 Board meeting. The sign will be installed over the summer before the start of the 2024-2025 school year.

g. Purchase of Algebra I and Geometry Curriculum

Over the last several years the Waterford School District has been in the process of identifying new research-based mathematics programs for students in the elementary, middle and high school grades. After intensive study and review of several highly rated programs, the elementary, middle school and high school Algebra 2 programs adopted the SAAVAS EnVision mathematics program materials. The success of the programs at all three levels as viable options for instruction that received a green rating for each gateway in the Ed report, supports expansion of the curriculum materials to our final two grade levels for Algebra and Geometry content.

It is the recommendation that the Board of Education adopt Envision Math Algebra1 and Geometry. This adoption will ensure consistency in scope and sequence as well as mathematics alignment in grades K-11. As the previous mathematics recommendations have attested, WSD will be able to leverage common lesson structures, digital platforms and language in providing high quality coherent instruction for our students and teachers. This purchase includes comprehensive digital and print resources as well as job-embedded professional development throughout our implementation.

Description	Total
Savvas Algebra I and Geometry 6 Years	\$275,000

Funding	Total
ESSER 3	\$180,900.00
General Funds	\$94,100.00

h. Purchase of Social Studies Materials for High School and Grades 3, 4, 5, and 8

Waterford has enjoyed an extensive partnership with TCI Social Studies Curriculum for multiple years. The materials bring history alive and provide a flexible program that enables teachers to provide a seamless integration of content with high impact teaching strategies. Our current materials have aged and are overdue for replacement. The TCE curriculum textbooks and digital resources continue to offer comprehensive teacher supports and standards alignment which earned them the choice for adoption over a decade ago. Given our satisfaction with the current resources, we are renewing our commitment with updated versions of texts and digital licenses for another 6 years.

- Grade 11- Government Alive! and Econ Alive!
- Grade 10 – History Alive! World Connections
- Grade 9 – History Alive! Pursuing American Ideals
- Grade 8 – History Alive! The United States Through Industrialism
- Grade 5- Social Studies Alive! America’s Past
- Grade 4- Social Studies Alive! Regions of our Country
- Grade 3- Social Studies Alive! Our Community and Beyond

Description	Total
TCI Textbooks and 6 year license Bundle	\$329,664.00

Funding: ESSER III and General Fund

**NEW BUSINESS**

a. Superintendent’s Recommendations

1. Recommendation 56-23-24 Relative to Tentative Agreement: Calendar

Moved by Member Torres and supported by Member Wagner that the Board of Education approve the tentative agreement relative to the tentative agreement on the 2024-25 calendar, as ratified by the Waterford Education Association.

Ayes: Members Josselyn, Wagner, Torres, Petruscha, and Ristich  
 Nays: None  
 Motion carried. (5-0)

~~2. Recommendation 57-23-24 Relative to Stepanski Easement~~

3. Recommendation 58-23-24 Relative to Resolution: Music In Our Schools Month

Moved by Member Torres and supported by Member Petrusha that the Board of Education approve the following resolution:

WHEREAS, for more than 30 years, March has been officially designated by the National Association for Music Education as Music In Our Schools Month, encouraging communities across the nation to focus on music education; and

WHEREAS, music education is part of a well-rounded education for every student as outlined in the Every Student Succeeds Act; and

WHEREAS, the purpose of this celebration is to raise awareness of the lasting positive impact of music education on the academic, personal, and professional growth of our students; and

WHEREAS, music education shapes the way our students understand themselves and the world around them, allowing for a deep engagement with learning; and

WHEREAS, music educators, students and communities throughout Michigan demonstrate the importance of quality music education programs to the lives of young people;

NOW, THEREFORE, BE IT RESOLVED, the Waterford Board of Education, hereby proclaims March 2024 as “**Music In Our Schools Month®**” and encourages all citizens to celebrate and acknowledge that Music Education is an important part of every student’s well-rounded education

Ayes: Members Josselyn, Wagner, Torres, Petrusha, and Ristich

Nays: None

Motion carried. (5-0)

4. Recommendation 59-23-24 Relative to Resolution: National Reading Month

Moved by Member Torres and supported by Member Wagner that the Board of Education approve the following resolution:

WHEREAS, in honor of the birthday of one of America’s most admired authors and illustrators, Theodor (Dr. Seuss) Geisel, March is celebrated as Reading Month to celebrate and promote the joys and the importance of reading across our state and nation; and,

WHEREAS, reading plays a crucial role in our lives, stimulating our imagination, expanding our knowledge of the world and each other, and helping us to develop language skills; and,

WHEREAS, reading is also associated with early childhood learning and development, as it helps children to learn sounds, words, and language, expand literacy skills, and develop the ability to focus, concentrate, socialize, and communicate; and,

WHEREAS, reading has long-lasting health benefits for individuals of all ages, including increased cognitive function, memory, empathy, and decreased levels of stress; and,



WHEREAS, during this month, we are encouraged to read every day, spend ample time reading our favorite books, and recommit ourselves to making sure children and young adults read diverse literary works early and often so they can see themselves and others in what they read;

NOW, THEREFORE, the Waterford Board of Education joins the State of Michigan in proclaiming March 2024 as Reading Month. As Dr. Seuss said, "The more you read, the more things you will know. The more that you learn, the more places you will go."

Ayes: Members Josselyn, Wagner, Torres, Petrusha, and Ristich

Nays: None

Motion carried. (5-0)

5. Recommendation 60-23-24 Relative to Resolution: RCOC Funding Application

Moved by Member Torres and supported by Member Wagner that the Board of Education approve

WHEREAS, the Road Commission for Oakland County (RCOC) maintains public roadways in Waterford Township; and

WHEREAS, in June 2023, a meeting was conducted with RCOC, Waterford Township, the Waterford School District, and Waterford Regional Fire Department to discuss the deterioration of two bridges over the Clinton River on two subdivision streets in Waterford -- Emburke Blvd. and

Edgeorge St., both within a large residential subdivision and in close proximity to Riverside Elementary School, a Waterford School District building; and

WHEREAS, the Waterford Regional Fire Department, who provides both fire and EMS services to the community, reviewed the impact of options to remove or replace these deteriorating bridges in this area; and

WHEREAS, it was determined that removing the bridge on Emburke Blvd. would have very little impact on Fire services as streets on the North and South side maintain two entrances, and that removal of the Edgeorge St. bridge would cause several significant concerns that would impact response time and Fire service; and

WHEREAS, it was agreed upon by all parties at this meeting that the best course of action to address these infrastructure concerns would be to pursue removal of the bridge on Emburke Blvd., and replacement of the bridge on Edgeorge St. for the safety and welfare of all motorists, homeowners, and the school community near them.

IT IS THEREFORE RESOLVED, that the Waterford School District Board of Education supports the Road Commission for Oakland County's request for funding for fiscal year 2027 through the Local Bridge Program to remove the bridge on Emburke Blvd., and to replace the bridge on Edgeorge St. in Waterford Township.

Ayes: Members Josselyn, Wagner, Torres, Petrusha, and Ristich

Nays: None

Motion carried. (5-0)

6. Recommendation 61-23-24 Relative to Intergovernmental Agreement

Moved by Member Torres and supported by Member Wagner that the Board of Education approve the updated Intergovernmental Agreement for Fiscal Recovery Fund Distribution Between Oakland County and Waterford School District.

Ayes: Members Josselyn, Wagner, Torres, Petrusha, and Ristich  
Nays: None  
Motion carried. (5-0)

7. Recommendation 62-23-24 Relative to Administrative Appointment

Moved by Member Torres and supported by Member Wagner that the Board of Education approve the following administrative appointments:

Cendrowski, Shelly – Assistant Principal  
Pierce Middle School  
100% Administrator Contract  
Effective Date: July 29, 2024

Nuckolls, Heather - Principal  
Grayson Elementary School  
100% Administrator Contract  
Effective Date: July 29, 2024

President Ristich shared letters of recommendation submitted by Grayson students in support of Mrs. Nuckolls.

Ayes: Members Josselyn, Wagner, Torres, Petrusha, and Ristich  
Nays: None  
Motion carried. (5-0)

8. Recommendation 63-23-24 Relative to Athletic Cooperatives

Moved by Member Torres and supported by Member Josselyn that the Board of Education approve the resolution in support of a JV Girls Soccer cooperative with Mott and Kettering High School and a JV Girls Softball cooperative with Mott and Kettering High School.

Ayes: Members Josselyn, Wagner, Torres, Petrusha, and Ristich  
Nays: None  
Motion carried. (5-0)

b. Consideration of Certain Purchases

1. Recommendation 64-23-24 Relative to Roof Replacements

Moved by Member Petrusha and supported by Member Wagner that the Board of Education approve the bid for roof replacements to Division 7 Building Contractors Inc. in the amount of \$505,190 for Kettering High School and \$478,495 for Pierce Middle School for a total award of \$983,685. Funds for these projects are in the 2020 Bond.

The specific work is partial roof replacements at Waterford Kettering (old gym, track hallway, pool hallway) and Waterford Pierce Middle School (media center, 100 wing).

Ayes: Members Josselyn, Wagner, Torres, Petrusha, and Ristich  
Nays: None  
Motion carried. (5-0)

2. Recommendation 65-23-24 Relative to Building Enclosure

Moved by Member Petrusha and supported by Member Wagner that the Board of Education award the building enclosure bid to National Restoration in the amount of \$294,425 for Kettering and Mott High Schools and to JMD Building Restoration in the amount of \$125,800 for Crary Campus and KMS for a total award of \$420,225. This project will be funded from the 2020 Bond.

Bidder	Kettering HS	Mott HS	Crary Campus	KMS	Total
Davenport Masonry	74,900.00	353,900.00	229,500.00	23,800.00	682,100.00
DC Byers	234,450.00	585,670.00	258,000.00	30,000.00	1,108,120.00
JMD Building Restoration	128,650.00	440,925.00	111,000.00	14,800.00	695,375.00
National Restoration	60,625.00	233,800.00	147,900.00	19,350.00	461,675.00
Pullman SST Inc	-	-	363,250.00	59,650.00	422,900.00
RAM Construction Services	186,800.00	695,940.00	270,250.00	35,650.00	1,188,640.00
<b>Award Recommendation</b>					
National Restoration	60,625.00	233,800.00			294,425.00
JMD			111,000.00	14,800.00	125,800.00
Total Award					420,225.00

Ayes: Members Josselyn, Wagner, Torres, Petrusha, and Ristich

Nays: None

Motion carried. (5-0)

3. Recommendation 66-23-24 Relative to Mott High School Weight Room Equipment

Moved by Member Petrusha and supported by Member Josselyn that the Board of Education award the bid for the Waterford Mott High School Weight Room Equipment to Strengthio Fitness LLC in the amount of \$51,976. The awarded amount includes the base bid of \$52,476, alternate #1 of \$300 (moving existing equipment to the second floor) and alternate #2 of (\$800) (purchasing some existing equipment from the District).

The District recommendation is not the low bidder but it is the vendor who designed and installed the Waterford Kettering High School weight room. This will create equity between the two high schools with the same equipment, logo art and school name on the equipment. Funds from donations (already received), bond dollars, and athletic funds are being used for this new equipment.

Ayes: Members Josselyn, Wagner, Torres, Petrusha, and Ristich

Nays: None

Motion carried. (5-0)

**PUBLIC COMMENTS ON NON-ACTION ITEMS**

There were no audience comments.

**BOARD REPORTS**

Member Wagner talked about Robotics and the high school competition over Spring Break.

Member Petrusha spoke about Stepanski aka Williams Lake School and wished his son Jacob a happy birthday.

Member Torres shared an update about the recent OCSBA meeting featuring the Oakland Schools Technical Center NE Culinary Arts program.

Member Ristich spoke on the Orchestra concerts and gave students a shout out on great NWEA results.

## **SUPERINTENDENT'S REPORT**

## **ADJOURNMENT**

The regular meeting was adjourned by President Ristich at 8:59 PM.

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Board Secretary

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO:  
TOPIC: ACCOUNTS PAYABLE FOR MARCH 2024

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of March 2024 as listed on pages 1-202, and the P-Card Account Statement listed on the last six pages.

## EXPENDITURES BY DISBURSEMENT TYPE:

## 1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	\$ 3,441,834.32
Special Ed Center Program	28,070.15
Community Service Fund	33,071.26
Food Service Fund	263,559.43
Debt Service Fund	(1,451.65)
Capital Projects: 2016 Series IV	-
Capital Projects: 2020 Series I	-
Capital Projects: 2020 Series II	2,870,142.19
Student Activity	39,091.93
<b>TOTAL ACCOUNTS PAYABLE</b>	<b>\$ 6,674,317.63</b>

## 2. PAYMENTS BY WIRE OR ACH:

3/1/2024	Arbiter Pay-Mott HS	8,000.00
3/1/2024	Arbiter Pay-Kettering HS	8,000.00
3/4/2024	Authnet Gateway Billing	32.60
3/4/2024	5/3 Bank Card Fees-Merchant	12.72
3/5/2024	Food Service PayPal Payment Fees	25.00
3/5/2024	Office of Retirement Service Payroll 2/23/2024	108,164.30
3/5/2024	Office of Retirement Service Payroll 2/23/2024	883,565.98
3/5/2024	Office of Retirement Service Payroll 2/23/2024	1,018,944.70
3/8/2024	Edustaff Contracted Substitutes/Staff	128,010.35
3/11/2024	5/3 Bank Merchant ACH-MPS Billing	320.45
3/11/2024	5/3 Bank Food Service ACH-MPS Billing	62.45
3/11/2024	Food Service Magic Wrighter	34.95
3/14/2024	5/3 Bank Child Care- Enrolls	5,456.00
3/19/2024	Office of Retirement Service Payroll 3/8/2024	129,264.19
3/19/2024	Office of Retirement Service Payroll 3/8/2024	854,495.89
3/22/2024	Edustaff Contracted Substitutes/Staff	167,449.48
3/26/2024	5/3 Bank Purchasing Cards - February Expenses	24,618.48
<b>TOTAL WIRES OR ACH</b>		<b>\$ 3,336,457.54</b>

TOTAL DISBURSEMENTS MARCH 2024

<b>\$ 10,010,775.17</b>
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RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S):  
Sandra Elka, Assistant Superintendent of Business & Operations  
Amy Dagenhardt, Director of Finance & Budget  
Date of Board of Education Meeting: APRIL 18, 2024

**WATERFORD SCHOOL DISTRICT  
STATEMENT OF REVENUES AND EXPENDITURES  
GENERAL FUND  
FOR THE NINTH MONTH ENDED MARCH 2024**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 13,982,021	\$ 12,892,960	92.2%
OTHER	1,149,946	848,799	73.8%
TOTAL	15,131,967	13,741,759	90.8%
STATE			
MEMBERSHIP AID	52,561,298	40,831,193	77.7%
CATEGORICAL AID	26,329,703	20,453,703	77.7%
TOTAL	78,891,001	61,284,896	77.7%
FEDERAL	9,837,327	6,083,480	61.8%
INCOMING TRANSFER	7,502,258	5,626,694	75.0%
TOTAL REVENUE	\$ 111,362,553	\$ 86,736,829	77.9%

**EXPENDITURES**

INSTRUCTION:			
ELEMENTARY	10,815,891	8,211,456	75.9%
MIDDLE SCHOOL	4,388,396	2,926,187	66.7%
HIGH SCHOOL	6,301,275	4,332,699	68.8%
SUMMER SCHOOL	98,452	68,504	69.6%
EARLY CHILDHOOD	2,117,519	982,601	46.4%
SPECIAL ED	12,032,609	6,004,578	49.9%
COMP ED	2,927,279	1,123,006	38.4%
VOC ED	960,840	691,072	71.9%
TOTAL INSTRUCTION	39,642,261	24,340,103	61.4%
SUPPORT SERVICE:			
PUPIL SERVICE	9,762,533	5,042,150	51.6%
INSTR STAFF	2,258,860	1,557,678	69.0%
GENERAL ADM	1,274,410	784,124	61.5%
SCHOOL ADM	4,203,819	2,753,551	65.5%

BUSINESS	14,238,758	13,546,132	95.1%
CENTRAL	<u>25,910,855</u>	<u>30,209,360</u>	<u>116.6%</u>
TOTAL SUPPORT	57,649,235	53,892,995	93.5%
OTHER:			
ATHLETICS	1,702,374	1,184,028	69.6%
COMMUNITY SERVICE	58,852	17,036	28.9%
FEDERAL PROGRAMS	10,230,406	6,326,563	61.8%
DEBT	527,667	-	0.0%
INTERFUND TRANSFERS	<u>800,000</u>	<u>600,000</u>	<u>75.0%</u>
TOTAL OTHER	<u>13,319,299</u>	<u>8,127,628</u>	<u>61.0%</u>
TOTAL EXPENDITURES	\$ 110,610,793	\$ 86,360,725	78.1%
REV. OVER/(UNDER) EXP.	<u>\$ 751,760</u>	<u>\$ 376,103</u>	

**WATERFORD SCHOOL DISTRICT  
SUPPORT STAFF REPORT  
APRIL 2024**

**CONTRACT CHANGES/RESIGNATIONS**

McCullough, Kelly – Food Service Assistant (MESPA III)  
Mott High School  
Resignation Effective: March 1, 2024

Nunez-Sanchez, Arlette – Special Education  
Paraprofessional (NAE)  
Mott High School  
Resignation Effective: March 8, 2024

Cortez, Judith – Bilingual Parent Resource Assistant (NAE)  
Schoolcraft Elementary School  
Resignation Effective: March 14, 2024

Thomas, Charles – Behavior Support Specialist (NAE)  
Kurzman-Crary Campus  
Resignation Effective: March 16, 2024



**CONTRACT CHANGES/APPOINTMENTS**

Beneteau, Aydan – Building Support (NAE)  
Knudsen Elementary School  
Effective: March 1, 2024

Connell, Kristine – GSRP Teacher (NAE)  
Stepanski Early Childhood Center  
Effective: March 1, 2024

Grant, Tonya – Special Education Paraprofessional (NAE)  
Pierce Middle School  
Effective: March 4, 2024

Robinson, Tracy – Building Support (NAE)  
Haviland Elementary School  
Effective: March 4, 2024

Mango, Nathan – Student Worker/Lifeguard (NAE)  
Kettering & Mott High School Pool & Fitness  
Effective: March 6, 2024

Sevigny, Donna – Building Support (NAE)  
Houghton Elementary School  
Effective: March 7, 2024

Veller, Stephanie – Building Support (NAE)  
Knudsen Elementary School  
Effective: March 11, 2024

Eagle, Vickie – Child Care Assistant (NAE)  
Houghton Elementary School  
Effective: March 13, 2024

Anderson, Miranda – Building Support (NAE)  
Haviland Elementary School  
Effective: March 20, 2024

Mersino, Sadie – Transportation Aide (MESPA III)  
Transportation  
Effective: March 20, 2024

Thomas, Jason – Bus Driver (MESPA III)  
Transportation  
Effective: March 20, 2024

CONSENT

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	Consent Agenda
TOPIC:	Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2023-2024 school year:

Rice, Sara – Speech & Language Pathologist  
Location: Cooley Elementary School  
Effective: April 29, 2024  
Annual Contract

*Replacing: Leslie Casadonte*

Resource Person(s): Susan K. File, Executive Director of Human Resources

Date of Board of Education Meeting: April 18, 2024

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	Information Item (a)
TOPIC:	Purchase of Advanced Student & Professional Compound Microscopes

Waterford School District Administration recommends the purchase Advanced Student and Professional Compound Microscope with 7" Digital Microscope Screen and 40X-2500X Infinity Plan Laboratory Compound Microscope with 9.7" Touchscreen Imaging System. These microscopes will enhance the ability of high school teachers to deliver high quality instruction to students using laboratory grade equipment.

Vendor	Total
United Scope	\$43,139.12
Flinn Scientific	\$64,945.70
Ward's Science	\$47,603.92
Carolina	\$39,050.90

Funding Source: ESSER III

Resource Persons: Yvonne Dixon, 9-12 Director of Curriculum, Instruction & Assessment

Date of Meeting: April 18, 2024

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	Information Item (b)
TOPIC:	Stepanski Snapshot

Sarah Davis, Director of Communications and Community Relations, will provide a monthly snapshot of the progress, events and activities involving the new Stepanski Early Childhood Center.

Resource Persons: Sarah Davis, Director of Communications and Community Relations

Date of Board of Education Meeting: April 18, 2024

INFORMATION
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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	Information Item (c)
TOPIC:	Oakland Schools 2024-2025 General Fund Budget

Per the Michigan School Code, Section 380.624(2), the Oakland Schools General Fund budget must be presented to Oakland County's 28 school district's by May 1 each year. Accordingly, this board has received the fiscal year 2024-25 proposed budget documents.

While not a statutory requirement, Oakland Schools Board of Education is planning to hold a Designates Meeting on **Wednesday, May 1 at 6:00 PM, at the Oakland Schools Administration Building**, providing local board designates and district administrative staff an opportunity to hear a presentation on the budget and ask questions prior to finalizing a board resolution on or before June 1.

Member Sutherland is the Oakland Schools Designate and is invited to attend. If unavailable, we will move to the alternate, before seeking another board representative.

A recommendation to approve a resolution in support or disapproval of the 2024-25 proposed Oakland Schools General Fund budget will be presented for action on May 16, 2024.

Resource Persons: Board of Education

Date of Board of Education Meeting: April 18, 2024

**Support for General Fund Budget**

**ISD BUDGET RESOLUTION**

\_\_\_\_\_, Michigan (the "District")  
A \_\_\_\_\_ meeting of the board of education of the District was held in the  
\_\_\_\_\_ in the District, on the \_\_\_\_ day of \_\_\_\_\_, 2024  
at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_  
and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed General Fund budget no later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district General Fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district General Fund budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed intermediate school district General Fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district General Fund budget.

2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adoption.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

**Disapproval of General Fund Budget**

**ISD BUDGET RESOLUTION**

\_\_\_\_\_, Michigan (the "District")  
A \_\_\_\_\_ meeting of the board of education of the District was held in the  
\_\_\_\_\_ in the District, on the \_\_\_\_ day of \_\_\_\_\_, 2024  
at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_  
and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed General Fund budget no later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district General Fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district General Fund budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The board of education has reviewed the proposed intermediate school district General Fund budget and has determined that it disapproves of certain portions of the proposed intermediate school district General Fund budget which objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objection and proposed changes that this board has to the budget.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.



Ayes: Members

Nays: Members

Resolution declared adoption.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	Information Item (d)
TOPIC:	Notice of Public Hearing – Proposed 2024-2025 Budget

A recommendation will be presented to the Board of Education for the approval of the newspaper notice, “Notice of Public Hearing on Proposed 2024-2025 Budget” at the May 16, 2024, Board of Education Meeting.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Finance & Budget

Date of Meeting: April 18, 2024

# NOTICE OF PUBLIC HEARING OF THE BOARD OF EDUCATION OF WATERFORD SCHOOL DISTRICT

PLEASE TAKE NOTICE THAT THERE WILL BE A PUBLIC HEARING REGARDING THE PROPOSED 2024-2025 BUDGET AT THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE WATERFORD SCHOOL DISTRICT:

DATE OF MEETING: JUNE 20, 2024

PLACE OF MEETING: 5200 CIVIC CENTER DRIVE  
WATERFORD, MICHIGAN 48329

HOUR OF MEETING: 6:30 PM

TELEPHONE NUMBER OF THE  
SUPERINTENDENT'S OFFICE: (248) 706-4862

BOARD OF EDUCATION MEETING  
MINUTES ARE LOCATED AT: 501 NORTH CASS LAKE ROAD  
WATERFORD, MICHIGAN 48328

A COPY OF THE PROPOSED 2023-2024 BUDGET INCLUDING THE PROPOSED PROPERTY TAX MILLAGE RATE IS AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT: 501 NORTH CASS LAKE ROAD  
WATERFORD, MICHIGAN 48328

## PURPOSES OF MEETING:

- 1. Public discussion on the proposed 2024-2025 Budget. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board may not adopt its proposed 2024-2025 Budget until after the public hearing. (MCL 141.412) \*\***

Publish June 3, 2024

Secretary, Board of Education of Waterford School District

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**\*\* This paragraph must be printed in 11-point boldface type.**

**WATERFORD SCHOOL DISTRICT**  
 Board of Education  
 501 North Cass Lake Road  
 Waterford, MI 48328

ITEM NO:	Information Item (e)
TOPIC:	Professional Audit Services

Waterford School District solicited proposals for professional audit services. The intent of the District is to award the comprehensive audit of the financial statements including the single audit report, report to the Board of Education, federal Data Collection Form, bond audit and any audit procedures promulgated by MDE, Department of Treasury, GASB, AICPA and the U.S. General Accounting Office starting with the fiscal year ending June 30, 2024 for five (5) years.

The last time the District solicited proposals for professional audit services was in 2006. Yeo & Yeo, was awarded the contract at that time and has been awarded 3 year extensions thereafter. The proposals were evaluated with an emphasis on technical qualities, cost and other considerations such as available resources, number of school districts audited, and involvement in school related organizations.

The five responses that we received from the request for proposal are below.

AUDITORS	TOTAL FY 2023-24
HAVEN GROUP	\$30,700.00
HUNGERFORD NICHOLS	\$59,500.00
MANER COSTERISAN	\$49,500.00
REHMANN	\$51,000.00
YEO AND YEO	\$52,300.00

Resource Persons: Sandra Elka, Assistant Superintendent of Business & Operations  
Amy Dagenhardt, Director of Finance & Budget

Board of Education Meeting: April 18, 2024

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	Information Item (f)
TOPIC:	IA Okma Budget

Starting with the required action, the current Consortium Agreement language related to Participating Districts approval, Section 1 of Part V under B. states the following related to the Okma Campus:

"The Okma Campus Fiscal Agent shall prepare a budget no later than March 31 preceding each fiscal year and provide the prepared budget to each Participating District which sends pupils to its Campus. The budget provided to each Participating District shall include the percentage of the foundation allowance to be charged for the following year. Each Participating District shall have until June 30th to approve, disapprove, disapprove or abstain regarding the budget for the ensuing fiscal year by Resolution of its board of education and provide notice of its action to the Governing Body and appropriate Fiscal Agent A Participating District that disapproves a budget for the ensuing fiscal year shall be deemed to have unilaterally withdrawn from its participation in the Consortium effective at the end of the current Consortium fiscal year, and its rights and obligations shall be governed by the "Unilateral Withdrawal" provisions of Article III, Section C.3. of this Agreement. Budget revisions made during the year will be shared with participating districts." Attached is the IA Okma Campus 2024/25 budget for your Board's consideration to approve, disapprove or abstain by June 30, 2024. The budget document includes the 2023-24 midyear budget for reference.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Finance & Budget

Date of Meeting: April 18, 2024

**Bloomfield Hills Schools - International Academy (Cental Campus)  
2023-24 Revenues by Source and Expenditures by Object**

	2022-23 Audited Actual	2023-24 Midyear Budget	2024-25 Proposed Budget	Change	
<b>Revenue</b>					
Local Sources	\$ 157,708	\$ 166,000	\$ 166,000	\$ -	0.0%
Interdistrict Sources	6,191,313	6,493,389	6,709,679	216,290	3.3%
<b>Total Revenue</b>	6,349,021	6,659,389	6,875,679	216,290	3.2%
<b>Expenditures</b>					
Salaries	3,481,772	2,018,440	2,078,994	60,554	3.0%
Benefits	1,924,699	1,046,323	1,071,323	25,000	2.4%
Purchased Services	699,994	680,400	685,400	5,000	0.7%
Supplies and Other	251,785	243,990	226,510	(17,480)	-7.2%
Payments to Other School Districts	-	2,617,528	2,687,528	70,000	2.7%
<b>Total Expenditures</b>	6,358,250	6,606,681	6,749,755	143,074	2.2%
<b>Net Change in Fund Balance</b>	(9,229)	52,708	125,924		
<b>Fund Balance - Beginning of Year</b>	\$ 144,723	\$ 135,494	\$ 135,494		
<b>Fund Balance - End of Year</b>	\$ 135,494	\$ 188,202	\$ 261,418		
	2.13%	2.85%	3.87%		

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, MI 48328

ITEM NO.:	Information Item (g)
TOPIC:	ESSER Update

Waterford School District has been awarded \$15,571,447 in ESSER grants through three rounds of funding over the last three years. Part of the requirements for ESSER III is to present the spending plan every six months and indicate whether it has changed. This will continue until the end of the grant period, September 30, 2024.

The planned use for the ESSER funds has not changed, though the amounts in the categories are updated to reflect actual costs. The District's ESSER funding allocations follow the Five-Year Strategic Plan that was updated in the Spring of 2021. The Five-Year Strategic Plan was updated with input from surveys and a committee of staff, parents, students, and community members.

The Assistant Superintendent of Business & Operations will present how the funding for ESSER II (\$4,456,846) and ESSER III (\$10,009,445) has been allocated. ESSER I (\$1,105,156) was spent entirely by June 30, 2021.

Resource Person: Sandra Elka, Assistant Superintendent of Business & Operations  
Amy Dagenhardt, Director of Finance & Budget

Board of Education Meeting April 18, 2024

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (1) Superintendent's Recommendation 67-23-24
TOPIC:	Resolution: National Teacher Appreciation Week

**WHEREAS** through their dedicated efforts to ensure our children learn the knowledge and skills needed to be successful in college, careers, and life, teachers are vital in building the future; and

**WHEREAS** teachers must be constantly learning so they may adapt to meet the ever-changing needs of young people in our schools; and

**WHEREAS** teachers play a crucial role in shaping our children into the people they will become, supporting them through their youth and teaching lessons that have an impact on students they will carry through life; and

**WHEREAS** the teaching profession benefits from educators who are empowered to lead within and beyond the classroom, allowing them to best prepare young people to become contributing members of our community, thereby strengthening our democracy; and

**WHEREAS** all of the dedicated educators working in Waterford School District, put in countless hours and extra effort to help students achieve, preparing them for further education, the workforce, and their civic duties;

**THEREFORE, BE IT RESOLVED** that the Waterford Board of Education does hereby proclaim May 6-10, 2024, as Teacher Appreciation Week, a time to recognize those who are becoming tomorrow's teachers, and to thank the many teachers whose commitment makes a difference in the lives of children in Waterford School District.

Resource Person: Board of Education

Date of Board of Education Meeting: April 18, 2024



WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (2) Superintendent's Recommendation 68-23-24
TOPIC:	Resolution: Administrative Professionals' Day

WHEREAS, administrative professionals play an essential role in coordinating the office operations in schools and departments throughout the Waterford School District, efficiently handling the day-to-day routines that keep our district running smoothly; and

WHEREAS, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities; and

WHEREAS, administrative professionals are critical public relations ambassadors, representing the face of our schools and district to the thousands of parents, community members, and students who walk in the door or call on the telephone; and

WHEREAS, every day in the Waterford School District, administrative professionals work behind the scenes to ensure bills are paid, student and employee attendance is tracked, repairs are scheduled, questions are answered, payroll is processed and a host of other critical functions are fulfilled; and

WHEREAS, we commend the expertise and dedication of the district's administrative professionals, their commitment to teamwork, and their willingness to learn and accept new challenges and opportunities.

NOW THEREFORE BE IT PROCLAIMED, that the members of the Waterford Board of Education express appreciation to our administrative professionals for all they do to support our students and schools and hereby join the rest of the nation in celebrating April 24, 2024 as Administrative Professionals Day.

Resource Person: Board of Education

Date of Board of Education Meeting: April 18, 2024

ACTION
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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (3) Superintendent's Recommendation 69-23-24
TOPIC:	Stepanski ECC Drainage Easement

It is recommended that the Board of Education approve a stormwater drainage easement for the Road Commission of Oakland County (RCOC). It is also recommended that the Board approve the Superintendent to sign the easement for the Board.

A new item, a Maintenance Agreement, was also requested by the RCOC. It is recommended that the Board approve the Superintendent to sign the agreement for the Board.

A portion of the drainage area picks up some stormwater draining from the road. The Road Commission of Oakland County (RCOC) requires an easement for that storm drain section to ensure the land isn't modified to remove that road drainage area. Approval of the easement will allow the RCOC to approve the design of the drainage area that is in the right of way on the Stepanski property.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Finance & Budget  
Sidney Tippett, Director of Maintenance & Operations

Date of Board of Education Meeting: April 18, 2024

## STORM WATER DRAINAGE EASEMENT

**KNOW ALL PERSONS** that **WATERFORD SCHOOL DISTRICT** ("Grantor"), a Michigan general powers school district, whose address is **501 NORTH CASS LAKE ROAD, WATERFORD, MICHIGAN 48328**, hereby grants to the **BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF OAKLAND** ("Board"), State of Michigan, a public body corporate, located at 31001 Lahser Road, Beverly Hills, Michigan 48025, a storm water drainage easement ("Drainage Easement") to construct, operate, maintain, repair, and/or replace a storm water drainage system in, over, under, upon, and through a portion of the following described premises ("Property") situated in the Township of **WATERFORD**, County of Oakland, State of Michigan.

Commonly known as: **STEPANSKI EARLY CHILDHOOD CENTER**  
(Part of) Tax Parcel No.: **13-08-478-002**

**SEE PARCEL AND EASEMENT DRAWING, ATTACHED AS EXHIBIT "A," AND  
LEGAL DESCRIPTION, ATTACHED AS EXHIBIT "B,"  
BOTH OF WHICH ARE INCORPORATED BY REFERENCE HEREIN**

The Drainage Easement property is described in Exhibit B under "Legal Description of the Drainage Easement" ("Drainage Easement Property"). This Drainage Easement is only for storm water drainage in favor of the Board but includes the consent of the Grantor to the removal of any trees, shrubs and/or vegetation, and to grading, , that may be necessary in connection with the construction, operation, maintenance, repair, and/or replacement of the storm water drainage system in, over, under, upon, and through the Drainage Easement Property.

This conveyance shall be deemed a sufficient conveyance to vest in the Board a permanent easement over, under, through and across the Grantor's Property as depicted and described in Exhibits A and B for the uses and purposes described above for drainage, and for the purposes of the discharge and collection of drainage, surface and storm water runoff from Grantor's Property, including any future improvements to Grantor's Property, with such rights of entry upon, ingress and egress, passage over, storing of equipment and materials including excavated earth as may be necessary or useful for the establishment, construction, operation, maintenance and improvement of said storm drainage system.

The Board shall not permit or subgrant any rights to other parties in the Drainage Easement and no other public utilities shall be located within the Drainage Easement without prior written authorization from Grantor.

The Board agrees to provide Grantor with at least thirty (30) days prior written notice of any such actions within or around the Drainage Easement Property, except in the case of an emergency in which case commercially reasonable written notice under the circumstances shall be provided by the Board to the Grantor. Any such work by the Board in the Drainage Easement Property shall be coordinated with the Grantor as to not affect or disturb or interfere with the Grantor's use of the Property or its educational operations thereon. In the exercise of its easement rights herein, the Board agrees to restore the area(s) of the Property disturbed with excavation or other work of the Board to the same or similar condition prior to such work and with landscape or other materials as reasonably accepted by Grantor.

Grantor retains, reserves, and shall continue to enjoy the use of the surface of the Drainage Easement Property for any and all purposes which do not interfere with or prevent the use by Board.

This Drainage Easement runs with the land and shall bind the Grantor and the Grantor's heirs, representatives, successors, and assigns. This Drainage Easement contains the entire understanding of the Grantor and the Board, and there are no other verbal promises between the Grantor and the Board except as shown herein.

**WHEREFORE**, upon approval by the Board, the undersigned Grantor hereby creates, confirms, and conveys the Drainage Easement described herein for the sum of **\$1.00**.

Exempt from county and state taxation pursuant to MCL 207.505(a), MCL 207.505(h)(i), MCL 207.526(a) and MCL 207.526(h)(l) .

**WATERFORD SCHOOL DISTRICT**

By: \_\_\_\_\_

\_\_\_\_\_  
Print name

Its: **Superintendent**

**COUNTY OF OAKLAND )  
  ) §  
STATE OF MICHIGAN )**

On this \_\_\_\_\_ day of \_\_\_\_\_ 2023, \_\_\_\_\_ executed the foregoing document before me and, being duly sworn, stated that they are the **Superintendent of WATERFORD SCHOOL DISTRICT, a PUBLIC SCHOOL DISTRICT,** and that they executed the foregoing document on behalf of **WATERFORD SCHOOL DISTRICT** with its full authority and as its free act and deed.

\_\_\_\_\_  
Notary Public

My commission expires: \_  
Oakland County, Michigan  
Acting in the County of \_\_\_

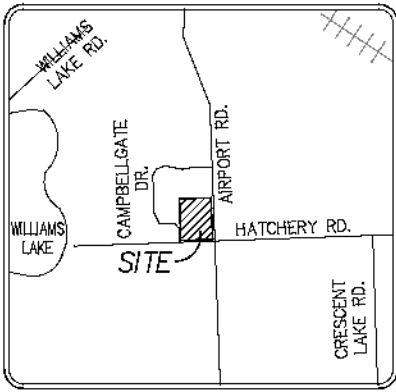
Drafted by:  
James Serbinski, Engineer of Spalding DeDecker

When recorded return to: **Jason C. Benedict (ROW)**  
**THE BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF OAKLAND**  
**31001 LAHSER ROAD, BEVERLY HILLS, MI 48025**

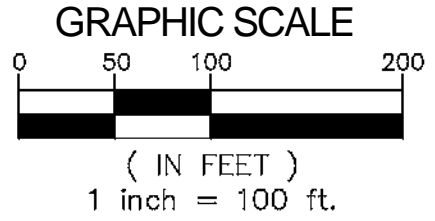
Project: **WSD Bid Pack 23-05 Stepanski ECC Site Improv. – Phase 4**  
Project No.: **NP20-145** Parcel No.: **13-08-478-002**

(Part of) Tax Parcel No.: **13-08-478-002**

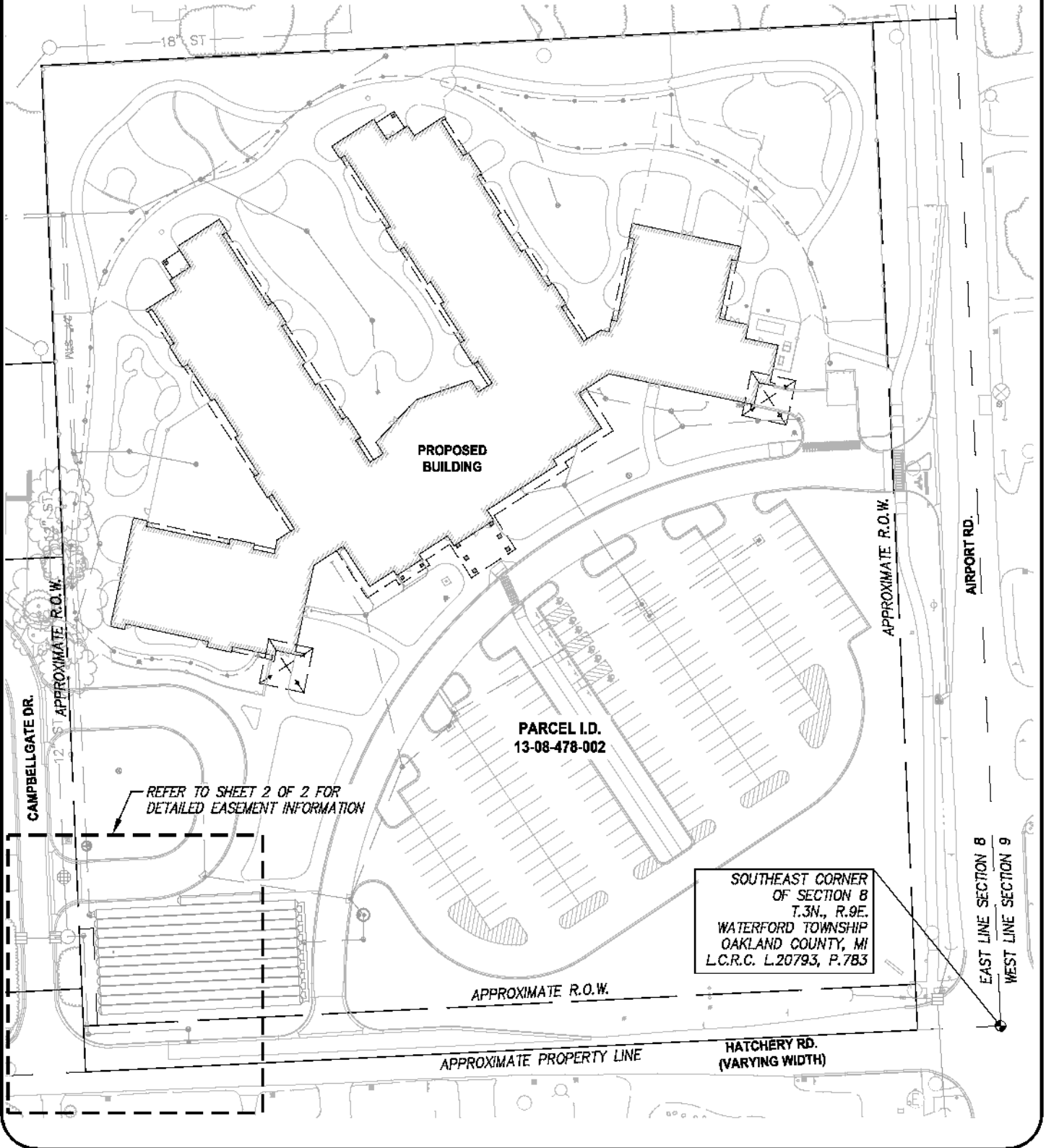
# EXHIBIT "A" (1 OF 2)



**LOCATION MAP**  
NOT TO SCALE



**PROJECT:** WSD BID PACK 23-05 STEPANSKI ECC SITE IMPROV. - PHASE 4  
**PROPERTY OWNER:** WATERFORD SCHOOL DISTRICT  
**ENGINEER:** SPALDING DeDECKER



Plotted: Nov 9, 2023, 8:50 AM by user: 938 - Saved: 11/8/2023 by user: 938  
 Ni:\NP\NLD Projects\NP20145 - Waterford Schools - Stepanski ECC\DWG\NP20145EAS-PH2.dwg



905 South Blvd. East  
 Rochester Hills, MI 48307  
 Phone (248) 844-5400

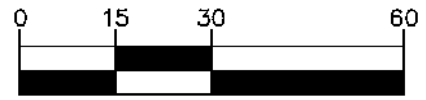


[www.sda-eng.com](http://www.sda-eng.com)

DRAWN: J.SERBINSKI	DATE: 11-09-23
CHECKED: T.SOVEL	DATE: 11-09-23
MANAGER: T.SOVEL	SCALE: 1" = 100'
JOB No. NP20-145	SHEET: 1 OF 2
SECTION 8 TOWN 3 NORTHRANGE 9 EAST	
WATERFORD TWP	OAKLAND COUNTY, MI

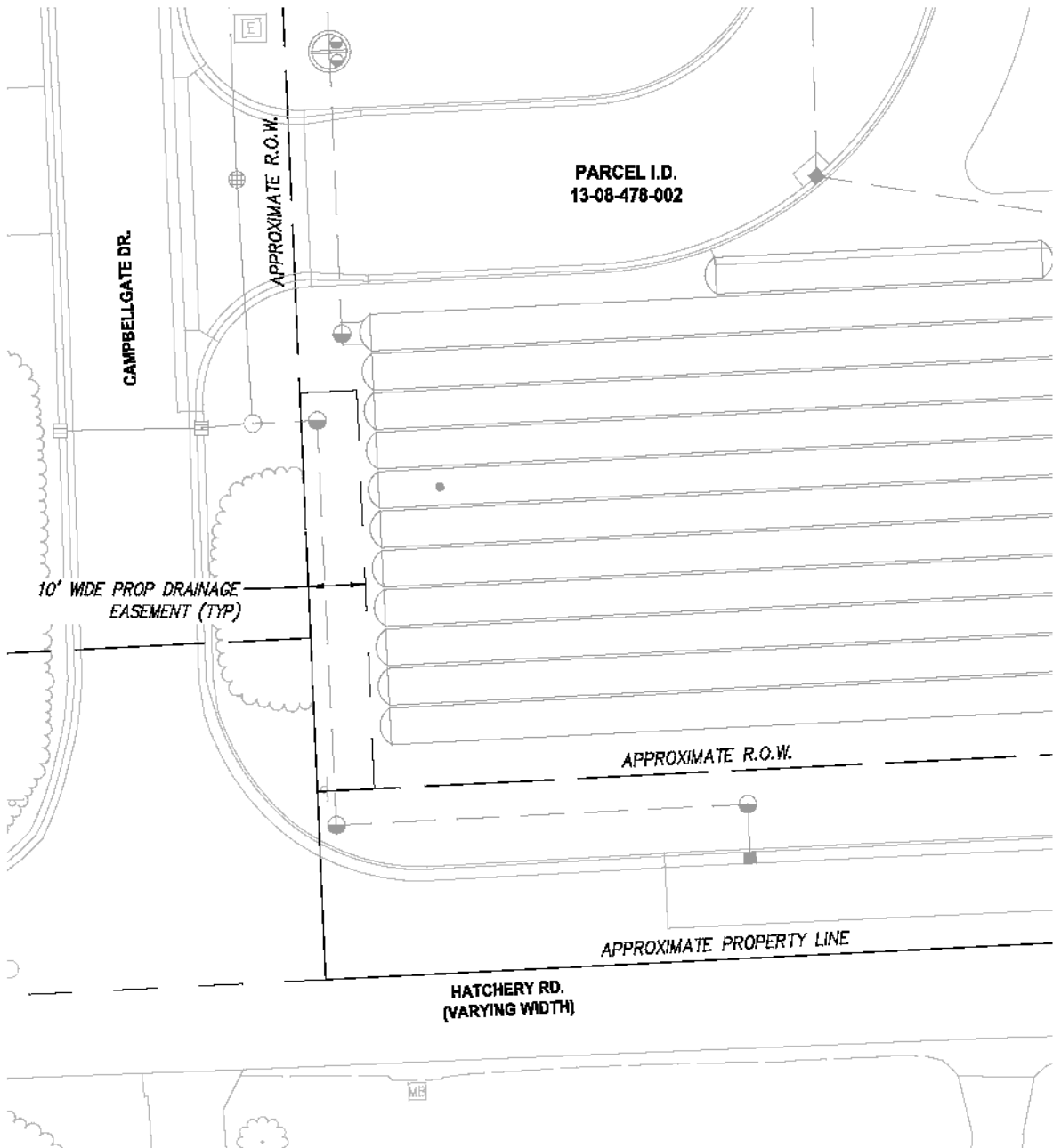
# EXHIBIT "A" (2 OF 2)

GRAPHIC SCALE



( IN FEET )

1 inch = 30 ft.



PROJECT: WSD BID PACK 23-05 STEPANSKI ECC SITE IMPROV. - PHASE  
 4 PROPERTY OWNER: WATERFORD SCHOOL DISTRICT  
 ENGINEER: SPALDING DeDECKER



**SALDING DEDECKER**

Engineers | Surveyors

905 South Blvd. East  
 Rochester Hills, MI 48307  
 Phone (248) 844-5400



[www.sda-eng.com](http://www.sda-eng.com)

DRAWN: J.SERBINSKI	DATE: 11-09-23
CHECKED: T.SOVEL	DATE: 11-09-23
MANAGER: T.SOVEL	SCALE: 1" = 30'
JOB No. NP20-145	SHEET: 2 OF 2
SECTION 8 TOWN 3 NORTH RANGE 9 EAST	
WATERFORD TWP	OAKLAND COUNTY, MI

# EXHIBIT "B"

## LEGAL DESCRIPTION OF PROPERTY

OAKLAND COUNTY TAX DESCRIPTION

TOWN 3 NORTH, RANGE 9 EAST, SECTION 8; SOUTH 725 FEET OF EAST 660 FEET OF EAST 1/2 OF SOUTHEAST 1/4, EXCEPTING E 60 FEET IN ROAD  
9.98 ACRES W135C

TAX PARCEL: 13-08-4/8-002

ADDRESS: 6010 HATCHERY RD., WATERFORD TWP, MI 48329

## LEGAL DESCRIPTION OF THE DRAINAGE EASEMENT

THE WESTERLY 10 FEET OF THE SOUTHERLY 70 FEET OF THE ABOVE DESCRIBED PARCEL.

PROJECT: WSD BID PACK 23-05 STEPANSKI ECC SITE IMPROV. - PHASE  
4 PROPERTY OWNER: WATERFORD SCHOOL DISTRICT  
ENGINEER: SPALDING



**SALDING DEDECKER**  
Engineers | Surveyors

905 South Blvd. East  
Rochester Hills, MI 48307  
Phone (248) 844-5400



[www.sda-eng.com](http://www.sda-eng.com)

DRAWN: J.SERBINSKI	DATE: 11-09-23
CHECKED: T.SOVEL	DATE: 11-09-23
MANAGER: T.SOVEL	SCALE: N/A
JOB No. NP20-145	SHEET: 1 OF 1
SECTION 8 TOWN 3 NORTH RANGE 9 EAST	
WATERFORD TWP	OAKLAND COUNTY, MI

ACTION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS b (1) Superintendent's Recommendation 70-23-24
TOPIC:	Bus Cameras

It is recommended that the Board approve the purchase and installation of bus cameras to REI in the amount of \$127,727.50. Pricing is from the TIPS cooperative.

Funding for this purchase is from the 31aa State categorical grant for 2023-24.

This purchase will allow the District to upgrade thirty existing buses with extra cameras so our entire fleet will have additional cameras for our students and staff's safety.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations  
Jim Beaver, Director of Safety, Security and Operations  
Tammy Layton, Supervisor of Transportation  
Darald Shrider, Transportation Maintenance Coordinator

Date of Board of Education Meeting: April 18, 2024



Prepared by Jeff Wagner  
 Territory Manager  
 Office: (402) 339-2200 x606  
 Email: jwagner@radioeng.com



Prepared for WATERFORD SCHOOL DISTRICT  
 JIM BEAVER  
 (248) 682-7800  
 WATERFORD SCHOOL DISTRICT

*Thank you for your inquiry to REI. I am pleased to submit the following quotation for your review.*

Quantity	Part Number	Description	Price Per Unit	Total
30	HD5-1200W-5-500GB HDD	HD5-1200W DVR,5 CAMS,500GB HDD	\$2,915.00	\$87,450.00
30	710609	DVR, HD5-1200 12 CH WIFI GPS	\$0.00	\$0.00
30	512002	CABLE, POWER, HD SERIES DVR, 16'	\$0.00	\$0.00
30	710638	HDD MODULE, HD5, 500GB	\$0.00	\$0.00
30	710710	CAM, WS IP 1080P BLK 115HFOV	\$0.00	\$0.00
120	710675	CAM, MB AHD WDR 170 HFOV 781	\$0.00	\$0.00
30	530099	CABLE, NETWORK CAT6, 10FT	\$0.00	\$0.00
30	512167	CABLE, CAMERA TO DVR, 15'	\$0.00	\$0.00
30	511966	CABLE, CAMERA TO DVR, 30'	\$0.00	\$0.00
30	512169	CABLE, CAMERA TO DVR, 40'	\$0.00	\$0.00
30	512170	CABLE, CAMERA TO DVR, 60'	\$0.00	\$0.00
3	530093	CABLE, USB 3.0, A-M/B-M, 3FT.	\$0.00	\$0.00
30	STOPCAM	STOP ARM CAMERA KIT	\$275.00	\$8,250.00
30	512912	ADAPTOR, AHD 6PIN TO 4PIN W/ AUDIO	\$0.00	\$0.00
30	710684	CAM, SA AHD 20D RT RR/LT FT 781	\$0.00	\$0.00
30	512167	CABLE, CAMERA TO DVR, 15'	\$0.00	\$0.00
30	511986	HARNESS,EVENT MARK,ALARM/PANIC,20'	\$55.00	\$1,650.00
30	512209	HARNESS, DVR VEHICLE SENSORS 20'	\$50.00	\$1,500.00
30	210173	ANT, WIFI LTE GPS 20'	\$190.00	\$5,700.00
30	960002I	INSTALLATION, REI SURVEILLANCE	\$650.00	\$19,500.00
30	960002F	ESTIMATED SHIPPING CHARGES	\$55.91	\$1,677.30
			Total	\$125,727.30

**Terms and Conditions**

Pricing is USD and does not include taxes, handling, freight, duties, bank fees or similar charges. Pricing in this quote may be based upon volume discounts and is subject to change at any time. Terms of sale are FOB Shipping Point. Standard terms (subject to credit approval) are Net 30 Days. Freight charges will be prepaid and added to the invoice, unless method and account number is specified on purchase order.

Standard product warranty applies unless otherwise stated above. Installation and on-site training are not included unless otherwise stated above. Online training and technical support are available upon request.

Special bid or contract terms are not accepted by REI unless specifically stated above. REI reserves the right to correct errors or omissions. **This quote expires on 1/10/2024** and for the quantities listed on the quote unless otherwise noted.

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	New Business b (2) Superintendent's Recommendation 71-23-24
TOPIC:	Social Studies 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> and 8 <sup>th</sup> Grades & High School Social Studies (6-years)

Waterford has enjoyed an extensive partnership with TCI Social Studies Curriculum for multiple years. The materials bring history alive and provide a flexible program that enables teachers to provide a seamless integration of content with high impact teaching strategies. Our current materials have aged and are overdue for replacement. The TCE curriculum textbooks and digital resources continue to offer comprehensive teacher supports and standards alignment which earned them the choice for adoption over a decade ago.

It is recommended that the Board approve the renewal with updated versions of texts and digital licenses for another 6 years.

- Grade 11- Government Alive! and Econ Alive!
- Grade 10 – History Alive! World Connections
- Grade 9 – History Alive! Pursuing American Ideals
- Grade 8 – History Alive! The United States Through Industrialism
- Grade 5- Social Studies Alive! America's Past
- Grade 4- Social Studies Alive! Regions of our Country
- Grade 3- Social Studies Alive! Our Community and Beyond

Description	Total
TCI Textbooks and 6 year license Bundle	\$329,664.00

Funding: ESSER III and General Fund

Resource Persons: Yvonne Dixon, 9-12 Director of Curriculum, Instruction & Assessment

Date of Board of Education Meeting: April 18, 2024

ACTION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	New Business b (3) Superintendent's Recommendation 72-23-24
TOPIC:	Algebra I and Geometry Curriculum

Over the last several years the Waterford School District has been in the process of identifying new research-based mathematics programs for students in the elementary, middle and high school grades. After intensive study and review of several highly rated programs, the elementary, middle school and high school Algebra 2 programs adopted the SAAVAS EnVision mathematics program materials. The success of the programs at all three levels as viable options for instruction that received a green rating for each gateway in the Ed report, supports expansion of the curriculum materials to our final two grade levels for Algebra and Geometry content.

It is the recommendation that the Board of Education adopt Envision Math Algebra1 and Geometry. This adoption will ensure consistency in scope and sequence as well as mathematics alignment in grades K-11. As the previous mathematics recommendations have attested, WSD will be able to leverage common lesson structures, digital platforms and language in providing high quality coherent instruction for our students and teachers. This purchase includes comprehensive digital and print resources as well as job-embedded professional development throughout our implementation.

Description	Total
Savvas Algebra I and Geometry 6 Years	\$275,000

Funding	Total
ESSER 3	\$180,900.00
General Funds	\$94,100.00

Resource Persons: Yvonne Dixon, 9-12 Director of Curriculum, Instruction & Assessment

Date of Board of Education Meeting: April 18, 2024